

Board of Directors Meeting Agenda



February 10, 2026

Electronic Meeting

Zoom Link:

<https://heartlandaea.zoom.us/j/92469860336>

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833

Meeting ID: 924 6986 0336 followed by #

Skip putting in participant ID - just stay on the line

Participants:

Ms. Liz Brennan Board President	Ms. Tiara Mays-Sims Board Vice President	Vacancy, DD1 Board Member	Ms. Jenny Ugolini Board Secretary
Mr. Shawn Holloway Board Member	Ms. Mary Poulter Board Member		Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Kasey Huebner Board Member	Ms. Margie Schwenk Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Cindy Yelick Chief Administrator
Mr. Mark Lane Board Member	Ms. Heather Sievers Board Member	Dr. Susie Meade Chief Academic Officer	Mr. Brian Whalen Director of Business Services

President: Liz Brennan **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call & Welcome	Liz Brennan	Roll call and approval of the agenda.
	1.02 Approval of Agenda		
	1.03 Approval of minutes from Jan. 13, 2026	Liz Brennan	Review and approval of minutes from Jan. 13, 2026.
	1.04 Public Forum and Correspondence	Liz Brennan, Cindy Yelick	Hear comments from members of the public and share Board correspondence.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
30 min.	2.01 Legislative Update	Kate Walton, Eide and Walton	Board members will be provided with a legislative update on current education bills.

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15-20 min.	2.02 Amended 2025-26 Budget and Proposed 2026-27 Budget • Budget Book	Brian Whalen	Board members will be updated on the 2025-26 amended budget and the 2026-27 proposed budget.
10 min.	2.03 Service for Fee 2025-26 Summary	Susie Meade, Cindy Yelick	Board members will be updated on the service for fee requests for 2025-26.
10 min.	2.04 Spirit Lake CSD and Heartland AEA Transfer of State Funding Contract	Cindy Yelick	Board members will discuss the Spirit Lake CSD Transfer of Funding Contract with Heartland AEA.
5 min.	2.05 Simbli Software Recommendation	Cindy Yelick	Board members will discuss the recommendation to transition to Simbli, a board management software system.
5 min.	2.06 2026-27 Agency Holiday Calendar	Cindy Yelick	Board members will review the 2026-27 agency holiday calendar.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Amended 2025-26 Budget and Proposed 2026-27 Budget	Brian Whalen	Board members may approve the 2025-26 amended budget and the 2026-27 proposed budget.
	3.02 Spirit Lake CSD and Heartland AEA Transfer of State Funding Contract	Cindy Yelick	Board members may approve the Spirit Lake Transfer of Funding Contract.
	3.03 Simbli Software Agreement	Cindy Yelick	Board members may approve the Simbli Software Agreement.
	3.04 2026-27 Agency Holiday Calendar	Cindy Yelick	Board members may approve the 2026-27 agency holiday calendar.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5-7 min.	4.01 Personnel Report	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Board Financial Reports	Brian Whalen, Liz Brennan (approver)	Handout: Financial statements Admin. Recommendation: approval
	4.03 DSM Public Schools and Heartland AEA Service Agreement (St. Joseph School)	Susie Meade	Handout: Service Agreement Admin. Recommendation: approval

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5. Chief Administrator Comments

6. Board Comments

7. Adjourn and transition to Exempt Session - Negotiations Section 20.17(3)

Exempt Session

Time	Topic/Process	Presenter	Outcome
20 min.	<p>Exempt Session – Negotiations - Section 20.17(3) of the Code of Iowa</p> <p>Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).</p>	Kevin Fangman, Brian Whalen	<p>Board members will discuss the 2026-27 negotiation session.</p> <p>Exempt meeting - To discuss strategy in matters relating to employment conditions of employees not covered by the collective bargaining law. Iowa Code 21.9. <i>“Employment conditions”</i> for this section means areas included in the scope of negotiations in Iowa Code 20.9.</p>