

# Board of Directors

## Meeting Agenda



January 13, 2026

**Time:** 4:00 p.m.

**Location:**

Heartland AEA  
6500 Corporate Drive, Johnston  
Conference Room 113

**Phone:**

Dial: 1-669-900-6833  
Meeting ID: 996 8731 0355 followed by #  
Skip putting in participant ID - just stay on the line

**Zoom Link:**

<https://heartlandaea.zoom.us/j/99687310355>

**Participants:**

|  |                                    |  |   |  |   |  |   |
|--|------------------------------------|--|---|--|---|--|---|
|  | Ms. Liz Brennan<br>Board President |  | Ms. Tiara Mays-Sims<br>Board Vice President |  | Vacancy, DD1<br>Board Member                  |  | Ms. Jenny Ugolini<br>Board Secretary              |
|  | Mr. Shawn Holloway<br>Board Member |  | Ms. Mary Poulter<br>Board Member            |  |   |  | Dr. Kristi Upah<br>Chief Student Svcs. Officer    |
|  | Mr. Kasey Huebner<br>Board Member  |  | Ms. Margie Schwenk<br>Board Member          |  | Mr. Kevin Fangman<br>Chief Human Res. Officer |  | Dr. Cindy Yelick<br>Chief Administrator           |
|  | Mr. Mark Lane<br>Board Member      |  | Ms. Heather Sievers<br>Board Member         |  | Dr. Susie Meade<br>Chief Academic Officer     |  | Mr. Brian Whalen<br>Director of Business Services |

**President:** Liz Brennan **Recorder:** Jenny Ugolini

**Board Meeting at 4:00 p.m.**

| Time   | Topic/Process                               | Presenter                 | Outcome  |
|--------|---|---------------------------|--|
| 5 min. | 1.01 Roll Call & Welcome                    | Liz Brennan               | Roll call and approval of the agenda.                                    |
|        | 1.02 Approval of Agenda                     |                           |  |
|        | 1.03 Approval of minutes from Dec. 9, 2025. | Liz Brennan               | Review and approval of minutes from Dec. 9, 2025.                        |
|        | 1.04 Public Forum and Correspondence        | Liz Brennan, Cindy Yelick | Hear comments from members of the public and share Board correspondence. |

# Board of Directors

## Meeting Agenda



### 2. Public Hearing at Approx. 4:00 p.m.

| Time     | Topic/Process   | Presenter   | Outcome   |
|----------|---|-------------|---|
| 5-7 min. | <b>2.01</b> Public Hearing on the Provisions of the Children's Internet Protection Act (CIPA) | Amy Wichman | Board members will hold a public hearing to meet the Provisions of the Children's Internet Protection Act, as outlined in Board Policy 505 – Internet Acceptable Use and Safety. Are there any persons present to share their concerns? |

### 3. Discussion Items

| Time       | Topic/Process   | Presenter    | Outcome   |
|------------|---|--------------|---|
| 30 min.    | <b>3.01</b> Fiscal year 2025-26 and 2026-27 Budget Conversation <ul style="list-style-type: none"> <li>• AEA Funding</li> <li>• Staffing</li> </ul> | Brian Whalen | Board members will discuss the FY2025-26 and FY2026-27 budgets.                             |
| 20-25 min. | <b>3.02</b> Chief Administrator Professional Development Goals  | Cindy Yelick | The Board will be updated on the professional development goals of the chief administrator. |
| 15-20 min. | <b>3.03</b> Special Education Data Dashboard Demonstration  | Kristi Upah  | Board members will be given a brief demonstration of the Special Education Data Dashboard.  |
| 10 min.    | <b>3.04</b> Spirit Lake CSD Service Request for 2026-27   | Cindy Yelick | Board members will be informed about the service request from Spirit Lake CSD.              |
| 10 min.    | <b>3.05</b> Heartland Board Policy Process Update   | Cindy Yelick | Board members will discuss the process for updating board policies.                         |

### 4. Consent Agenda

| Time    | Topic/Process  | Presenter                     | Outcome  |
|---------|--|-------------------------------|--|
| 10 min. | <b>4.01</b> Personnel Report   | Kevin Fangman                 | <b>Handout:</b> Personnel Report<br><b>Admin. Recommendation:</b> approval     |
|         | <b>4.02</b> Board Financial Reports                                  | Brian Whalen, Tiara Mays-Sims | <b>Handout:</b> Financial statements<br><b>Admin. Recommendation:</b> approval |
|         | <b>4.03</b> Ahlers Cooney Informed Consent Conflict Waiver Agreement | Brian Whalen                  | <b>Handout:</b> Waiver Agreement<br><b>Admin. Recommendation:</b> approval     |

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## Meeting Agenda



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|--|---|-------------|--|
|  | <b>4.04</b> Memorandum of Understanding (MOU) between Heartland AEA and Kerri Baish (Dyslexia services) for 2026-27 | Susie Meade | <b>Handout:</b> MOU<br><b>Adin. Recommendation:</b> approval |
|--|---|-------------|--|

### 5. Chief Administrator Comments

- Governor's Condition of the State Address

### 6. Board Comments

### 7. Adjourn

FYI - Upcoming Events

**Upcoming Meetings** - February 10 Board Zoom meeting, with a legislative update from Kate Walton and exempt session for negotiations.