

# Board of Directors

## Board Meeting Minutes



Nov. 11, 2025

### BOARD MEETING

Ms. Tiara Mays-Sims, board vice president, called the Heartland AEA Board of Directors meeting to order at 4:03 p.m.

*Board Members Present:* Ms. Margaret Borgen, Mr. Pete Evans, Mr. John Kinley, Ms. Tiara Mays-Sims, Mr. Alex Piedras, Dr. Steve Rose, Ms. Margie Schwenk and Ms. Heather Sievers. Ms. Liz Brennan arrived at 4:10 p.m.

*Heartland AEA Administrative Staff Present:* Mr. Kevin Fangman, Chief Human Resources Officer; Ms. Valerie Hubert, Executive Assistant; Dr. Susie Meade, Chief Academic Officer; Ms. Jenny Ugolini, Executive Assistant/Board Secretary; Dr. Kristi Upah, Chief Student Services Officer; Dr. Cindy Yelick, Chief Administrator; and Mr. Brian Whalen, Director of Business Services.

### Approval of Agenda

A MOTION was made by Mr. Kinley and seconded by Dr. Rose to approve the agenda. The motion passed unanimously.

### Approval of Minutes from Oct. 14 and 28, 2025

A MOTION was made by Mr. Evans and seconded by Mr. Kinley to approve the minutes from Oct. 14 and 28, 2025. The motion passed unanimously.

### Public Forum & Correspondence

No one from the public was present to address the Board.

### Discussion Items

#### Agency Audit Results with Bohnsack and Frommelt, L.L.P.

Ms. Mia Frommelt, auditor with Bohnsack and Frommelt, L.L.P., presented the results of the Agency's FY2024 audit. She reported that there were no issues or findings, and they experienced no issues performing the audit. The audit report is clean.

#### Annual Settlement of Accounts (Certified Annual Report Supplement)

Mr. Whalen shared the Agency's Supplemental Annual Financial Information and Certified Annual Report. He walked through the report, which includes annual staff salaries, statements of staff travel and accrued vacations.

#### Staff Pulse Survey Results

Dr. Yelick shared the results of the Agency's first staff pulse survey for the school year. The survey results were shared with staff in October. Board members reviewed action steps based on employee feedback.

#### At-large Superintendent Election Update

Board members were informed about the four superintendents running to become members of the Heartland AEA board, given the directive in HF2612.

#### IASB Department of Government Efficiency (DOGE) Summary Report

Ms. Sievers reviewed key items from IASB's DOGE Summary Report.

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## Action Items

### Acceptance of 2024-25 Audit Results as Presented

A MOTION was made by Mr. Evans and seconded by Dr. Rose to approve the Agency's 2024-25 audit results as presented. The motion passed unanimously.

### Consent Agenda

Mr. Kinley reviewed and reported on the Agency's financial statements. He shared that everything was in order. A MOTION was made by Dr. Rose and seconded by Mr. Piedras to approve the consent agenda, including payment of warrant numbers 55244 through 55672 and electronic warrant numbers 423148 through 4232390. The motion passed unanimously.

- Personnel Report (No addendum)
- Purchase Orders:
  - *Imagine Learning, L.L.C.* - \$25,785.00
  - *Kaseya US, L.L.C.* - \$21,497.00
  - *PowerSchool Group, L.L.C.* - \$21,681.61
  - *Scale Computing* - \$56,040.80
- Belmond-Klemme CSD and Heartland AEA Service Agreement for 2025-26
- Scale Computing, Inc.
- Knoxville CSD and Heartland AEA Service Agreement 2025-26
- Marshalltown CSD and Heartland AEA Service Agreement 2025-26

### Chief Administrator Comments

- Dr. Yelick reminded board members that at the Dec. 9 annual meeting, a quorum will still be required as we sunset the current board. There will be a Zoom option available.
- Ms. Eileen Wixted, president of Wixted & Co., presented at the November superintendents meeting. She talked about rebuilding trust in public education with parents and the community. She also discussed how to promote education with legislators.
- Four board members will be retiring from the Board in December. Dr. Yelick acknowledged that between them, there is over 60 years of board representation. We're very appreciative of our Board, the knowledge and expertise they bring to the table and their commitment to Heartland AEA. We thank them for their years of service.

### Board Comments

- Dr. Rose shared that he's worried that some methods of professional development are being banished. He encouraged the Agency to continue to offer research-based pedagogy. A system that has always worked well for teachers is continuous learning and the ability to work with colleagues.
- Ms. Brennan and Dr. Rose acknowledged former board member and board president, Ms. Ann Wilson, for over 30 years of service on the Heartland AEA board. As the Board transitions to new members in December, she continues to be a great example of board commitment.

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A MOTION was made by Dr. Rose and seconded by Mr. Piedras to adjourn. The motion passed unanimously, and the meeting adjourned at 5:32 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:00 p.m.

A handwritten signature in cursive script, reading "Elizabeth Brennan", written over a horizontal line.

Ms. Liz Brennan  
Board President

A handwritten signature in cursive script, reading "Jennifer Ugolini", written over a horizontal line.

Ms. Jenny Ugolini  
Board Secretary