Board of Directors
Meeting Agenda

November 11, 2025

Location:
Heartland AEA
6500 Corporate Drive, Johnston
Conference Room 113

Zoom Link:
https://heartlandaea.zoom.us/j/97010546944

Time: 4:00 p.m.

Phone:
Dial: 1-669-900-6833
Meeting ID: 970 1054 6944 followed by #
Skip putting in participant ID - just stay on the line

Participants:

	Ms. Margaret Borgen Board Member		Ms. Tiara Mays-Sims Vice President		Ms. Heather Sievers Board Member		Ms. Jenny Ugolini Board Secretary
	Ms. Liz Brennan Board President		Mr. Alex Piedras Board Member				Dr. Kristi Upah Chief Student Srvcs. Officer
	Mr. Pete Evans Board Member		Dr. Steve Rose Board Member		Mr. Kevin Fangman Chief Human Res. Officer		Dr. Cindy Yelick Chief Administrator
	Mr. John Kinley Board Member		Ms. Margie Schwenk Board Member		Dr. Susie Meade Chief Academic Officer		Mr. Brian Whalen Director of Business Services

President: Liz Brennan **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	**1.01** Roll Call & Welcome	Liz Brennan	Roll call and approval of the agenda.
	1.02 Approval of Agenda		
	1.03 Approval of minutes from Oct. 14 and 28, 2025	Liz Brennan	Review and approval of minutes from Oct. 14 and 28, 2025
	1.04 Public Forum and Correspondence	Liz Brennan	Hear comments from members of the public and share Board correspondence.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15 min.	**2.01** Agency Audit Results with Bohnsack and Frommelt, L.L.P. • Audit Letter • Audit Report	Mia Frommelt	Board members will review the results of the Agency's 2024-25 audit.

5-10 min.	**2.02** Annual Settlement of Accounts • Certified Annual Report Supplement	Brian Whalen	Board acknowledges receipt of the cash and investment balances as of June 30, 2025. This is an element of the annual meeting, Iowa Code 279.33.
15 min.	**2.03** Staff Pulse Survey Results	Cindy Yelick	Board members will discuss the results of the staff pulse survey.
5 min.	**2.04** At-Large Superintendent Election Update	Cindy Yelick	Board members will be updated on the at-large superintendent election.
15 min.	**2.05** IASB DOGE Summary Report	Cindy Yelick, Heather Sievers	Board members will review the IASB DOGE summary report.

3. Action Item

Time	Topic/Process	Presenter	Outcome
5 min.	**3.01** Acceptance of 2024-25 audit results as presented.	Brian Whalen	Board members may accept the 2024-25 audit report as presented.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5-7 min.	**4.01** Personnel Report	Kevin Fangman	**Handout:** Personnel Report **Admin. Recommendation:** approval
	4.02 Bills	John Kinley	**Handout:** Financial statements **Admin. Recommendation:** approval
	4.03 Purchase Orders • *Imagine Learning, L.L.C. - $25,785.00* • *Kaseya US, L.L.C. - $21,497.00* • *PowerSchool Group, L.L.C. - $21,681.61* • *Scale Computing - $56,040.80*	Et al	**Handout:** Purchase Requests **Admin. Recommendation:** approval
	4.04 Belmond-Klemme CSD and Heartland AEA Service Agreement for 2025-2026	Susie Meade	**Handout:** Service Agreement **Admin. Recommendation:** approval
	4.05 Scale Computing, Inc.	Susie Meade	**Handout:** Referral Agreement **Admin. Recommendation:** approval

	4.06	Knoxville CSD and Heartland AEA Service Agreement 2025-2026	Susie Meade	**Handout:** Referral Agreement **Admin. Recommendation:** approval
	4.07	Marshalltown CSD and Heartland AEA Service Agreement 2025-2026	Susie Meade	**Handout:** Referral Agreement **Admin. Recommendation:** approval

5. Chief Administrator Comments

- December 9 Organizational Meeting, Confirm Quorum
- Nov. 4 HAA (superintendents) meeting

6. Board Comments

7. Adjourn

FYI - Upcoming Events