

Board of Directors Board Meeting Minutes



AUGUST 26, 2025

BOARD AGENDA PLANNING MEETING

Ms. Liz Brennan, board president, called the meeting of the Heartland AEA Board of Directors to order at 5:00 p.m.

Board members present: Ms. Margaret Borgen, Ms. Liz Brennan, Mr. John Kinley, Ms. Tiara Mays-Sims, and Ms. Heather Sievers. *Absent:* Mr. Pete Evans, Mr. Alex Piedras, Dr. Steve Rose and Ms. Margie Schwenk.

Administrative Staff Present: Mr. Kevin Fangman, Ms. Susie Meade, Ms. Jenny Ugolini, Dr. Kristi Upah and Dr. Cindy Yelick.

Approval of Agenda

A MOTION was made by Mr. Kinley and seconded by Ms. Borgen to approve the agenda. The motion passed unanimously.

Discussion Items

Review of September 8, 2025 Board Agenda

Board members reviewed the agenda for the Sept. 8 board meeting. This is the annual joint meeting with Des Moines Area Community College (DMACC). Agenda items include a staffing update, a second reading of numerous board policies and the early notification incentive payout. Ms. Sievers asked for an update on communication opportunities between leadership and staff to help surface issues.

Chief Administrator Comments

Dr. Yelick shared that a candidate running for US Senate may be contacting board members, as they are an advocate for the AEA system.

Adjournment

A MOTION was made by Mr. Kinley and seconded by Ms. Sievers to adjourn the meeting. The meeting adjourned at 5:15 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:00 p.m.

A handwritten signature in black ink that reads "Liz Brennan".

Ms. Liz Brennan
Board President

A handwritten signature in black ink that reads "Jenny Ugolini".

Ms. Jenny Ugolini
Board Secretary