

Employment
Series 400

Policy Title: Child Abuse (Mandatory) Reporting Code No. 419

Policy Statement

The Board believes incidents of alleged child abuse should be reported to the proper authorities in compliance with state law and to provide protection to victims of child abuse.

Scope of Policy

All agency employees 18 years of age or older are mandatory reporters as provided by law and are to report alleged incidents of child abuse they become aware of within the scope of their professional duties.

When a mandatory reporter suspects a student is the victim of child abuse, the mandatory reporter shall make an oral report of the suspected abuse to the Iowa Department of Human Services within 24 hours of becoming aware of the abusive incident and shall make a written report to the Iowa Department of Human Services within 48 hours following the oral report. If the mandatory reporter believes the child is in immediate danger, the local law enforcement agency will also be notified.

Accountability Overview

Within six months of their initial employment, mandatory reporters will take a training course involving the identification and reporting of child abuse, or submit evidence they've taken the course within the previous three years. Once the training course has been taken, the certificate will remain valid for three years. Employees who have taken the training course will take the follow-up training course every three years and prior to the expiration of their certificate.

Legal Reference

Iowa Code §§ 232.67-.77; 232A; 235A; 280.17.
441 I.A.C. 9.2; 155; 175.

Date of Adoption:

9/8/25

Reviewed: _____

Amended: _____