

Board of Directors Board Meeting Minutes



May 27, 2025

BOARD AGENDA PLANNING MEETING

Ms. Liz Brennan, board president, called the meeting of the Heartland AEA Board of Directors to order at 5:01 p.m.

Board members present: Ms. Margaret Borgen, Ms. Liz Brennan, Ms. Tiara Mays-Sims, Dr. Steve Rose and Ms. Margie Schwenk. Mr. Pete Evans and Ms. Heather Sievers joined the meeting immediately following roll call. *Absent:* Mr. John Kinley and Mr. Alex Piedras.

Administrative Staff Present: Mr. Kevin Fangman, Dr. Susie Meade, Ms. Jenny Ugolini and Dr. Cindy Yelick.

Approval of Agenda

A MOTION was made by Dr. Rose and seconded by Ms. Borgen to approve the agenda. The motion passed unanimously.

Discussion Items

Review Draft Agenda for June 10, 2025

Board members reviewed the draft of the June 10 board agenda.

Board Policy Review Process and First Reading of Revised Policy 816 - Disposal of Surplus Equipment & Furniture

Mr. Kevin Fangman, Heartland AEA Chief Human Resources Officer, shared additional changes to Board Policy 816, which would allow the Agency to sell surplus equipment to vendors other than GovDeals.

He also discussed the bill that Gov. Reynolds signed into law in February 2025 that removed protections from discrimination on the basis of gender identity from the Iowa Civil Rights Act. If the Agency board decides to remove the language from board policies, it would impact policies 101, 102, 103 and the Staff Handbook. The Agency has asked for a legal counsel recommendation and a review of current policies and the Staff Handbook. Board members discussed their concerns and the implications of removing and/or leaving the language as is. They asked if changes were to be made to the policies, where can the language be strengthened to ensure that employees and the children they serve are protected. Any changes to the policies and handbook will be brought to the June meeting for a first reading and further discussion.

Brisk Labs Corp. Master Services Agreement with Heartland AEA

Dr. Cindy Yelick, Heartland AEA Chief Administrator, discussed the Brisk Labs Corp. Service Agreement. There is no financial exposure to the Agency, and she recommends board approval.

Personnel Report

Mr. Fangman reviewed the personnel report, noting a new hire and contract modification for an existing employee.

Action Items

Brisk Labs Corp. Master Services Agreement with Heartland AEA

A MOTION was made by Dr. Rose and seconded by Ms. Sievers to approve the Brisk Labs Service Agreement. The motion passed unanimously.

Personnel Report

A MOTION was made by Ms. Borgen and seconded by Ms. Sievers to approve the personnel report. The motion passed unanimously.

Adjournment

There being no further business, the meeting adjourned at 5:36 p.m.

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Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:00 p.m.

A handwritten signature in black ink that reads "Elizabeth Brennan".

Ms. Liz Brennan
Board President

A handwritten signature in blue ink that reads "Jenny Ugolini".

Ms. Jenny Ugolini
Board Secretary