

# Board of Directors Meeting Agenda



**May 27, 2025**

**Location:**

Zoom meeting, see link below.

**Time:** 5:00 p.m.

**Phone:**

Dial: 1-669-900-6833

Meeting ID: 933 4554 3239 followed by #

Skip putting in participant ID - just stay on the line

**Zoom Link:**

<https://heartlandaea.zoom.us/j/93345543239>

**Participants:**

Ms. Margaret Borgen Board Member	Ms. Tiara Mays-Sims Vice President	Ms. Heather Sievers Board Member	Dr. Kristi Upah Chief Student Svcs. Officer
Ms. Liz Brennan President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Cindy Yelick Chief Administrator
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Mr. Brian Whalen Director of Business Services
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Ms. Jenny Ugolini Board Secretary	

**President:** Liz Brennan

**Recorder:** Jenny Ugolini

## 1. Board Meeting

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.01</b> Roll Call	Liz Brennan	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Liz Brennan	

## 2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15 min.	<b>2.01</b> Review Draft Agenda for June 10, 2025	Cindy Yelick	Board members will review the draft board agenda for June 10.
30 min.	<b>2.02</b> Board Policy Review Process - and First Reading of Revised Policy 816 <ul style="list-style-type: none"> <li>816 - Disposal of Surplus Equipment and Furniture</li> </ul>	Kevin Fangman, Brian Whalen	Board members will discuss the board policy review process and have a first reading of revised policy 816, which includes additional changes since April.
5 min.	<b>2.03</b> Brisk Labs Corp. Master Services Agreement with Heartland AEA	Cindy Yelick, Brian Whalen	Board members will be informed about the Brisk Labs Contract.

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2-3 min.	<b>2.04</b> Personnel Report	Kevin Fangman	Board members will review the personnel report.
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### 3. Action Item

Time	Topic/Process	Presenter	Outcome
5 min.	<b>3.01</b> Brisk Labs Corp. Master Services Agreement with Heartland AEA	Cindy Yelick	Board members may approve the Brisk Labs Contract.
	<b>3.02</b> Personnel Report	Kevin Fangman	Board members may approve the personnel report.

### 4. Adjournment

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