

Board of Directors Meeting Agenda



May 14, 2024

Location:

Heartland AEA
6500 Corporate Drive (main building)
Johnston
Conference Room 107A

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833
Meeting ID: 957 8284 6925 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/95782846925>

Participants:

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Margaret Borgen **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Margaret Borgen	
	1.03 Approval of minutes from April 9 and 22.	Margaret Borgen	Review and approval of minutes from April 9 and 22.
	1.04 Public Forum and Correspondence <ul style="list-style-type: none"> May is School Board Recognition Month 	Margaret Borgen	Hear comments from members of the public and share Board correspondence.

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2. Closed Session

Time	Topic/Process	Presenter	Outcome
30 - 45 min.	2.01 Chief Administrator Evaluation	Margaret Borgen, Cindy Yelick	The Board will enter into closed session to conduct an evaluation of the Chief Administrator as provided in *Chapter 21.5(1)(i) of the Code of Iowa.

3. Discussion Items

Time	Topic/Process	Presenter	Outcome
10-15 min.	3.01 Legislative Update	Cindy Yelick	Board members will be updated on the current legislative session.
5-10 min.	3.02 Board Policies - Second Reading <ul style="list-style-type: none"> • 415 Internet Appropriate Use • 418 Responsible Technology Use and Social Networking • 505 Internet Acceptable Use and Safety • 604 Artificial Intelligence in the Education Environment 	Margaret Borgen	Board members will hold a second reading of new and revised board policies.

4. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Wellmark Medical Renewal <ul style="list-style-type: none"> • Binder Agreement • Network Savings Guarantee • MSP Agreement • Self-funded Alternate Rates • Operational Performance Guarantee • Fixed Fee Guarantee 	Kurt Subra	Board members may approve the 2024-25 Wellmark Medical Renewal Agreements.
	4.02 Board Policies - Second Read <ul style="list-style-type: none"> • 415 Internet Appropriate Use • 418 Responsible Technology Use and Social Networking • 505 Internet Acceptable Use and Safety • 604 Artificial Intelligence in the Education Environment 	Margaret Borgen	Board members may approve new and revised policies.

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	4.03 Final Change Orders for Phase II Remodel	Kurt Subra	Board members may approve additional change orders.
	4.04 Determine Date of Public Hearing Related to Sale of 6445 Administration Building	Kurt Subra	Board members may set the date for the public hearing related to the sale of the 6445 Administration Building.

5. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5-10 min.	5.01 Personnel Report & Staffing Update	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	5.02 Bills	Liz Brennan	Handout: Available at meeting Admin. Recommendation: approval
	5.03 Purchase Orders <ul style="list-style-type: none"> • <i>Drake University</i> - \$36,000.00 • <i>Grandview University</i> - \$36,000.00 • <i>Morningside University</i> - \$36,000.00 • <i>Convergeone, Inc.</i> - \$54,631.57 	Et al	Handout: Available at meeting Admin. Recommendation: approval
	5.04 MJ Care Contract	Kristi Upah, Kurt Subra	Handout: Available at meeting Admin. Recommendation: approval
	5.05 2024-25 Facility Service Agreement Heartland AEA and Ellipsis South Campus	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	5.06 2024-25 Memorandum of Understanding between Heartland AEA Shelter Care Education Program and Ellipsis South Campus	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	5.07 Special Education Services Agreement between the Iowa Dept. of Corrections, Newton Correctional Institution for Women and Heartland AEA	Kristi Upah	Handout: Agreement Admin. Recommendation: approval
	5.08 Lease Extensions for Carroll, Guthrie Center, Indianola and Newton Offices.	Kurt Subra	Handout: Lease Extensions Admin. Recommendation: approval
	5.09 Memorandum of Understanding between Heartland AEA and Polk County (Polk County Juvenile Detention Center)	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

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	5.10 Facility Service Agreement between Polk County and Heartland AEA (Polk County Juvenile Detention Center)	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	5.11 Agreement for the Management and Operation of Therapeutic Classrooms between Heartland AEA and Winterset CSD	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	5.12 Dual Agency Consent Acknowledgement with HD2 Group, L.L.C.	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

6. Chief Administrator Comments

FYI - Upcoming events

7. Board Comments

8. Adjourn - Tour of Phase II remodeling.

Next Board Meeting: Tuesday, June 11, 2024

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