

Board of Directors Meeting Agenda



April 9, 2024

Location:

Heartland AEA
6445 Corporate Drive, Johnston
Boardroom

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833
Meeting ID: 941 8534 9609 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/94185349609>

Participants:

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Margaret Borgen

Recorder: Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Margaret Borgen	
	1.03 Approval of minutes from March 12 and 26, 2024	Margaret Borgen	Review and approval of minutes from March 12 and 26, 2024
	1.04 Public Forum and Correspondence •D.T. Magee, IASB Executive Director	Margaret Borgen	Hear comments from members of the public and share Board correspondence.
45 min.	1.05 Support for Perry CSD	Kevin Fangman, Susie Meade	Board members will learn about the various supports provided to the students, families and staff of Perry CSD.

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Break for Dinner 4:45 - 5:30

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
20 min.	2.01 Legislative Update	Cindy Yelick	Board members will be updated on the current legislative session.
20 min.	2.02 Budget Update and Projections	Kurt Subra	Board members will be updated on the estimated revenue loss from recently passed legislation.
15 min.	2.03 Leaders 2024-25 Compensation	Cindy Yelick, Kevin Fangman, Kurt Subra	Board members will discuss the 2024-25 compensation for Leaders.
15 min.	2.04 Chief Administrator Contract & Salary Recommendation for 2024-25	Margaret Borgen	Board members will discuss the 2024-25 contract and compensation for the Chief Administrator.
10-15 min.	2.03 Board Policies - First Read Summary <ul style="list-style-type: none"> • 415 Internet Appropriate Use • 418 Responsible Technology Use and Social Networking • 505 Internet Acceptable Use and Safety • 604 Artificial Intelligence in the Education Environment 	Margaret Borgen	Board members will have a first read of new and revised policies.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Leaders 2024-25 Compensation	Cindy Yelick, Kevin Fangman, Kurt Subra	Board members may approve the 2024-25 compensation for Leaders.
	3.02 Chief Administrator Salary & Contract Recommendation for 2024-25	Margaret Borgen	Board members may approve the 2024-25 contract and salary for the Chief Administrator.
	3.03 Construction Change Orders <ul style="list-style-type: none"> • #001 - \$3,220.00 • #002 - \$18,659.90 • #003 - \$2,064.25 	Kurt Subra	Board members may approve the change orders for the phase 2 remodeling project.

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	<ul style="list-style-type: none"> • #004 - \$4,261.90 • #005 - \$6,574.55 • #006 - \$5,382.00 • #007 - \$4,807.00 		
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4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Margaret Borgen	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Orders: <ul style="list-style-type: none"> • Zoom Video Communications - \$111,516.08 	Et Al	Handout: Attached Admin. Recommendation: approval
	4.04 Amended Agreement between Heartland AEA and Johnston CSD (K. Richards)	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.05 BRI Termination Letter	Kurt Subra	Handout: Termination Letter Admin. Recommendation: approval
	4.06 BASE Agreements <ul style="list-style-type: none"> • BASE Medical FSA • BASE Integrated HRA • BASE 125 Cafeteria 	Kurt Subra	Handout: Agreements Admin. Recommendation: approval

5. Closed Session

Time	Topic/Process	Presenter	Outcome
10 -15 min.	5.01 Closed Session Pursuant to Iowa Code 21.5(1)(j).	Cindy Yelick, Kurt Subra	Recommended language for a closed session: <i>I move that we hold a closed session as provided in Iowa Code 21.5(1)(j).</i>

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6. Chief Administrator Comments

FYI - Upcoming events

7. Board Comments

8. Adjourn

Next Board Meeting: **Tuesday, May 14, 2024**

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