

Board of Directors Meeting Agenda



January 9, 2024

Location:

Due to inclement weather, the meeting will be held electronically via Zoom.

Zoom Link:

<https://heartlandaea.zoom.us/j/98470701161>

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833

Meeting ID: 984 7070 1161 followed by #

Skip putting in participant ID - just stay on the line

Participants:

Ms. Margaret Borgen Board President	Ms. Tiara Mays-Sims Board Member	Ms. Kelly Simmons Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Liz Brennan Vice President	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Mr. Pete Evans Board Member	Dr. Steve Rose Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Margaret Borgen **Recorder:** Jenny Ugolini

Board Meeting at 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Margaret Borgen	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Margaret Borgen	
	1.03 Approval of minutes from December 12, 2023	Margaret Borgen	Review and approval of minutes from December 12, 2023
	1.04 Public Forum and Correspondence	Margaret Borgen	Hear comments from members of the public and share Board correspondence.
20 min.	1.05 Hanover Survey Results	Cindy Yelick	Board members will be updated on the results of the 2023 Hanover survey.

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2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15 min.	2.01 Chief Administrator Professional Development Goals	Cindy Yelick	Board members will hold their quarterly review of the chief administrator's professional development goals.
20 min.	2.02 Fiscal Year 2023-24 and FY 2024-25 Budget Conversation	Kurt Subra	Board members will discuss the FY 2023-24 and FY 2024-25 budgets.
5 min.	2.03 Johnston REC Phase II Remodel Update	Kurt Subra	Board members will be updated on the Johnston REC remodeling project.
5 min.	2.04 Board Self-Evaluation <ul style="list-style-type: none"> Review questions and timeline 	Jenny Ugolini	Board members will review the questions for their annual self-evaluation.

3. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Personnel Report	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	3.02 Bills	Pete Evans	Handout: Available at meeting Admin. Recommendation: approval
	3.03 Purchase Requests <ul style="list-style-type: none"> <i>Prairie Meadows Racetrack and Casino - \$30,000.00</i> <i>Lexia Learning Systems, L.L.C. - \$195,624.00</i> <i>Robert Half International Inc., DBA Robert Half - \$28,750.00</i> <i>WebSpec Design, L.L.C. - \$99,600.00</i> <i>Dean Snyder Construction - \$617,800.00</i> <i>All Makes Office Equipment Co. of Des Moines - \$350,953.94</i> 	Et al	Handout: Purchase Requests Admin. Recommendation: approval

4. Chief Administrator Comments

- FYI Upcoming Events

5. Board Comments

6. Adjournment of meeting, transition to exempt session

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Exempt Session

Time	Topic/Process	Presenter	Outcome
15-20 min.	<p>Exempt Session – Negotiations - Section 20.17(3) of the Code of Iowa</p> <p>Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).</p>	Kevin Fangman, Kurt Subra	<p>Board members will discuss the 2024-25 negotiation session.</p> <p>Recommended language for an exempt session: <i>I move that we hold an exempt session as provided in Section 20.17(3) of the Code of Iowa to discuss the 2024-25 negotiation session.</i></p>

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