

# Board of Directors Meeting Agenda



**November 14, 2023**

**Location:**

Heartland AEA  
6445 Corporate Drive, Johnston  
Boardroom

**Times:**

- Work Session 4:00 p.m.
- Board Meeting, approx. 5:30 p.m.

**Zoom Link:**

<https://heartlandaea.zoom.us/j/97303710157>

**Phone:**

Dial: 1-669-900-6833  
Meeting ID: 973 0371 0157 followed by #  
Skip putting in participant ID - just stay on the line

**Participants:**

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Margaret Borgen Vice President	Ms. Tiara Mays-Sims Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Mr. Kurt Subra Chief Financial Officer	

**President:** Pete Evans

**Recorder:** Jenny Ugolini

**1. Heartland Work Session 4:00 p.m.**

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.01</b> Roll Call	Pete Evans	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Pete Evans	
	<b>1.03</b> Approval of minutes from Oct. 10 & 31, 2023	Pete Evans	Review and approval of minutes from Oct. 10 & 31, 2023
	<b>1.04</b> Public Forum and Correspondence	Cindy Yelick	Hear comments from members of the public and share Board correspondence.
20 min.	<b>1.05</b> Agency Audit Results with Bohnsack and Frommelt, LLP	Mia Frommelt	Board members will review the results of the Agency's 2022-23 audit.

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30 min.	<b>1.06</b> IDEA - Differentiated Accountability (DA) Overview	Kristi Upah	Board members will receive an overview of IDEA-DA.
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**Break for Dinner**  
Approx. 5:00 - 5:30

### 2. Board Discussion Items

Time	Topic/Process	Presenter	Outcome
10 min.	<b>2.01</b> Chief Administrator's Update of Recent Activities <ul style="list-style-type: none"> <li>• Nov. 7 HAA Meeting</li> <li>• IASB Annual Convention Reminder</li> </ul>	Cindy Yelick	Board members will be updated on recent activities and upcoming events.
5 -10 min.	<b>2.02</b> Annual Settlement of Accounts <ul style="list-style-type: none"> <li>• Certified Annual Report Supplement</li> </ul>	Kurt Subra	Board acknowledges receipt of the cash and investment balances as of June 30, 2023. This is an element of our annual meeting, Iowa Code 279.33.
10 min.	<b>2.03</b> Legislative Outreach	Cindy Yelick	The Board will be updated on advocacy activities and materials.
10 min.	<b>2.04</b> School visits and Every Student Success Act (ESSA) visits	Susie Meade	The Board will be updated on supports provided to schools through ESSA.
5-10 min.	<b>2.05</b> Board Officer Ad Hoc Committee	Steve Rose	Board members will discuss the Dec. organizational meeting and board officer interest.

### 3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	<b>3.01</b> Acceptance of 2022-23 audit results as presented.	Pete Evans	Board members may accept the 2022-23 audit report as presented.

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## 4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
2-3 min.	<b>4.01</b> Personnel Report	Kevin Fangman	<b>Handout:</b> Personnel Report <b>Admin. Recommendation:</b> approval
	<b>4.02</b> Bills	Steve Rose	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval
	<b>4.03</b> Purchase Requests <ul style="list-style-type: none"> <li>• <i>Tenax Solutions, L.L.C.</i> - \$53,000.00</li> <li>• <i>LightEdge Solutions, L.L.C.</i> - \$65,329.20</li> <li>• <i>Paul H. Brookes Publishing</i> - \$27,900.00</li> </ul>	Kurt Subra, et al	<b>Handout:</b> Purchase Requests <b>Admin. Recommendation:</b> approval

## 5. Chief Administrator Comments

## 6. Board Comments

## 7. Adjournment

FYI - Upcoming events

**Next Board Meeting:** December 12, 2023

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