

Board of Directors Meeting Agenda



October 10, 2023

Location:

Heartland AEA
6445 Corporate Drive, Johnston
Boardroom

Times:

- Work Session 4:00 p.m.
- Board Meeting approx. 5:30 p.m.

Zoom Link:

<https://heartlandaea.zoom.us/j/97894334538>

Phone:

Dial: 1-669-900-6833
Meeting ID: 978 9433 4538 followed by #
Skip putting in participant ID - just stay on the line

Participants:

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Margaret Borgen Vice President	Ms. Tiara Mays-Sims Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Pete Evans

Recorder: Jenny Ugolini

1. Heartland Work Session 4:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
	1.03 Approval of minutes from Sept. 11, 2023	Pete Evans	Review and approval of minutes from Sept. 11, 2023
	1.04 Public Forum and Correspondence	Cindy Yelick	Hear comments from members of the public and share Board correspondence.
45-60 Min.	1.05 Legislative Update	Kate Walton, Matt Eide or Maddy Bradley	Discussion will recap the 2023 legislative session and discuss the upcoming 2024 session.

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Break for Dinner
5:00 - 5:30

2. Board Discussion Items

Time	Topic/Process	Presenter	Outcome
10-15 min.	2.01 Chief Administrator's Update of Recent Activities <ul style="list-style-type: none"> • Sept. 15 All Staff Meeting • Oct. 3 HAA meeting w/ Dir. Snow 	Cindy Yelick	Board members will be updated on recent activities and upcoming events.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Level I Investigators	Kevin Fangman	Board members may approve the Level 1 investigators.
	3.02 Board Policy 819 - Second Reading	Jenny Ugolini	The wrong policy number was listed on the Sept. 11 agenda. It's being brought back for re-approval due to the error in the agenda posting. Board members may approve edits to Board Policy 819.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
2-3 min.	4.01 Personnel Report <ul style="list-style-type: none"> • Addendum 	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	John Kinley	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ul style="list-style-type: none"> • EBSCO Industries, Inc. \$29,100.00 • Kaseya - \$122,652.48 • WalkMe, Inc. - \$24,000.00 	Et al	Handout: Purchase Requests Admin. Recommendation: approval
	4.04 2023-24 Des Moines Support Services Contract Amendment	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

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5. Closed Session

Time	Topic/Process	Presenter	Outcome
30-40 min.	5.01 Chief Administrator Review and Evaluation of Professional Development Goals	Pete Evans, Cindy Yelick	<p>Board members will hold their quarterly review and evaluation of the chief administrator’s professional development goals. The Board will enter into closed session as provided in *Chapter 21.5(1)(i) of the Code of Iowa.</p> <p>Recommended language: <i>I make a motion to enter into closed session as provided in Section 21.5(1)(i) of the Iowa Code to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</i></p>

6. Chief Administrator Comments

7. Board Comments

8. Adjournment

FYI - Upcoming events

Next Board Meeting: November 14, 2023

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