

Board of Directors Meeting Agenda



August 8, 2023

Location:

Heartland AEA
Johnston Regional Education Center
6500 Corporate Drive, Johnston
Room 141

Times:

Lunch 12:30 - 1:00 p.m.
Board Retreat 1:00 - 3:00 p.m.
Board Meeting 3:00 - 4:30 p.m.

No Zoom option for this meeting.

Participants:

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Ms. Jenny Ugolini Board Secretary
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member	Mr. Kevin Fangman Chief Human Res. Officer	Dr. Kristi Upah Chief Student Svcs. Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Dr. Susie Meade Chief Academic Officer	Dr. Cindy Yelick Chief Administrator
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Mr. Kurt Subra Chief Financial Officer	

President: Pete Evans

Recorder: Jenny Ugolini

Board Meeting

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
	1.03 Approval of minutes from June 13, 2023	Pete Evans	Review and approval of minutes from June 13, 2023
	1.04 Public Forum and Correspondence <ul style="list-style-type: none"> • Ballard CSD Redistricting • PCM CSD Redistricting • SE Warren CSD Redistricting • Twin Cedars CSD Redistricting • Woodward-Granger CSD Redistricting 	Cindy Yelick	Hear comments from members of the public and share Board correspondence.

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2. Board Retreat Items

Time	Topic/Process	Presenter	Outcome
45-60	2.01 The First 30 Days <ul style="list-style-type: none"> • Slide deck (In progress) 	APC	Board members will be updated on current and future activities.
45 min.	2.02 Legislative Work <ol style="list-style-type: none"> 1. IAAEA Legislative Work and 2023-24 Priorities 2. IASB Legislative Priorities <ul style="list-style-type: none"> • IASB FAQ • IASB Platform & Resolutions 	Cindy Yelick	<ul style="list-style-type: none"> • Board members will be updated on IAAEA legislative work. • Board members will finalize their top four 2024 IASB legislative priorities. (Due Aug. 15)

3. Discussion Items

Time	Topic/Process	Presenter	Outcome
15 min.	3.01 FY 2022-23 Financial Results	Kurt Subra	Review and discuss the Agency's financial results for FY 23.
10 min.	3.02 Wellness Program Update and Proposed Budget	Kurt Subra	Board members will be updated on the Agency's wellness program.
15 min.	3.03 Johnston REC Remodeling Project - Phase II (Timeline)	Kurt Subra	<ul style="list-style-type: none"> • Update on the remodeling project • Authorize posting of the notice to bid openers and bid opening date • Authorize Sept. 11 as the date of the public hearing • Authorize the publication of the public hearing
5-10 min.	3.04 First reading of updated Board Policy 819 Credit Cards	Kurt Subra	Board members will hold a first reading of updated policy 819.
5 min.	3.05 2023 Board Election Timeline	Jenny Ugolini	Board members will be reminded of the fall board election timeline.
5-7 min.	3.06 Board Meeting Structure	Cindy Yelick	Board members will discuss board meeting structure, i.e. in person, hybrid or Zoom.

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4. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 IASB Legislative Priorities <ul style="list-style-type: none"> • IASB Platform & Resolutions • Tally 	Pete Evans, et all	Board members will approve their 2024 IASB legislative priorities.
	4.02 IASB Special Delegate Assembly <ul style="list-style-type: none"> • Board representation on Nov. 15 	Pete Evans	Board members will determine representation for the delegate assembly.
	4.03 IAAEA 2024 Legislative Priorities	Cindy Yelick	Board members may approve the IAAEA System 2024 Legislative Priorities.
	4.04 Wellness Program Budget for 2023-24	Kurt Subra	Board members may approve the wellness budget for 2023-24
	4.05 Resolution of Depositories	Kurt Subra	Board members may approve the Resolution of Depositories for 2023-24
	4.06 Johnston REC Remodeling Project - Phase II	Kurt Subra	The Board may approve moving forward with the Johnston REC Remodeling Project - Phase II, authorize the posting to bidders, establish Sept. 5 as the bid opening date, authorize Sept. 11 as the date of the public hearing and authorize the publication for the notice of public hearing.

5. Consent Agenda

Time	Topic/Process	Presenter	Outcome
2-3 min.	5.01 Personnel Report <ul style="list-style-type: none"> • Addendum 	Kevin Fangman	Handout: Personnel Report Admin. Recommendation: approval
	5.02 Bills	Tiara Mays	Handout: Available at meeting Admin. Recommendation: approval
	5.03 Purchase Requests <ul style="list-style-type: none"> • <i>Crisis Prevention Institute</i> - \$33,992.00 • <i>Perspective Consulting</i> - \$42,000.00 • <i>EBSCO Industries</i> - \$124,635.00 	Et al	Handout: Purchase Requests Admin. Recommendation: approval

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	<ul style="list-style-type: none"> • <i>Marco Technologies - \$149,411.00 (previously approved but corrected amount)</i> • <i>Renaissance Learning Inc. - \$288,670.58</i> • <i>Instructure, Inc. - \$27,000.00</i> • <i>Webspec Design, L.L.C. - \$75,075.00</i> • <i>Crisis Prevention Institute - \$20,245.00</i> • <i>Twin State Technical - \$20,596.00</i> • <i>Apple Computer, Inc. - \$128,520.00</i> • <i>Wex Bank - \$24,600.00</i> • <i>Bee-Clean US Holdings L.L.C./DBA Heritage Building Maintenance - \$134,774.88</i> 		
5.04	Transportation Agreement <ul style="list-style-type: none"> • Prairie City-Monroe CSD 	Jenny Ugolini	Handout: Agreement Admin. Recommendation: approval
5.05	Mileage Reimbursement	Kurt Subra	Handout: Recommendation Admin. Recommendation: approval
5.06	Agreement for the Management and Operation of Therapeutic Classrooms between Heartland AEA and Winterset CSD (HEART)	Kurt Subra	Handout: Agreements Admin. Recommendation: approval
5.07	Heartland AEA and Green Hills AEA 28E Agreement for Print Services	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
5.08	Amendment to the Master Service Agreement between Navigate Wellbeing L.L.C. & Heartland AEA	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

6. Chief Administrator Comments

- Reminder - AESA Conference from Nov. 28 - Dec. 2 in Anaheim, CA

7. Board Comments

8. Adjournment

FYI - Upcoming events

Next Board Meeting: Monday, September 11, 2023 at 3:00 p.m. at DMACC
Joint Board Meeting with DMACC, DMACC to host

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