

Educational Program
Series 600

Policy Title: Library Materials Selection Code No. 603.1

Policy Statement

The Board recognizes the need to annually select library materials for Heartland AEA. Library materials may include but not be limited to preK-12 books for students, professional books for teachers, inservice professional learning resources, kits, and (subscription) digital resources.

Scope of Policy

In reviewing library materials for continued use and in selecting additional library materials, licensed employees will consider the current and future needs of Heartland AEA and the varied schools in the service area as well as the changes and trends in education and society. Equity, access, quality, curriculum connections, and content-rich topics are guiding principles for selection. The materials represent diverse needs and points of view.

The [Heartland AEA Library Resources and Digital Content Selection Guidelines](#) provide details on the materials selection process. This is also available to the public.

Accountability Overview

- The Board delegates the authority to the professionally trained and certificated AEA library staff to determine which library materials will be purchased by Heartland AEA.
- The chief administrator assures the Agency has appropriately licensed employees who have the necessary ongoing training to select library materials that comply with applicable laws.
- Library materials gifted to the Agency must meet the Agency’s selection criteria and be received in compliance with board policy.

Legal Reference: Iowa Code §§ 279.8; 279.74; 280.14; 301.281 I.A.C. 12.3(12).

Date of Adoption: June 13, 2023
Reviewed: _____
Amended: _____