

Board of Directors Board Meeting Minutes



May 9, 2023

BOARD MEETING

Mr. Pete Evans, board president, called the meeting of the Heartland AEA Board of Directors to order at 4:01 p.m.

Board Members Present: Ms. Sheri Benson, Ms. Margaret Borgen, Ms. Liz Brennan, Mr. Pete Evans, Ms. Tiara Mays, Dr. Steve Rose and Ms. Margie Schwenk. *Absent:* Mr. John Kinley and Mr. Alex Piedras.

Administrative Staff Present: Mr. Kevin Fangman, Ms. Sheila King, Ms. Jenny Ugolini and Dr. Kristi Upah. *Absent:* Dr. Jon Sheldahl and Mr. Kurt Subra.

Approval of Agenda

A MOTION was made by Ms. Benson and seconded by Ms. Brennan to approve the agenda. The motion passed unanimously.

Approval of Minutes from April 11, 2023

A MOTION was made by Ms. Schwenk and seconded by Ms. Benson to approve the minutes from April 11, 2023. The motion passed unanimously.

Public Forum and Correspondence

- May is School Board Recognition Month. Board members were recognized and thanked for their service on the Heartland AEA Board.
- The Board acknowledged receipt of the Dallas Center-Grimes CSD School Redistricting plans.

WORK SESSION

Future Ready Services at Heartland AEA

Dr. T.J. Jumper, Heartland AEA Regional Director, and Mr. Kevin Schlomer and Ms. Sue Schirmer, Heartland AEA Professional Learning & Leadership Consultants, provided an overview of Future Ready services provided by the Agency. Board members reviewed district data and discussed the supports that are in place to help students be successful following graduation.

The Board recessed from 5:05 - 5:23 p.m.

Discussion Items

Chief Administrator Updates

- **Legislative Update** - Ms. Sheila King, Heartland AEA Chief Information Officer, shared an update on the impact of the state funding cuts on Iowa's AEAs. The Agency will be buffered somewhat by its growing enrollment compared to other AEAs across the state.
- **Reunification Event** - A reunification event was held on April 25 in partnership with Heartland AEA, Des Moines Public Schools, Polk County Emergency Management and other educational partners. Over 200 people participated. If there is a crisis situation at a school, the reunification team would be mobilized to help reunify students with parents.
- **IAAEA Governing Board Meeting Minutes** - The April 26 IAAEA Governing Board meeting minutes were shared.

Board Policies First Reading of New 603 Series

Board members held a first reading of new policies within the 603 Policy Series.

Board Policies 100, 200 & 300, Plus 402, 417, 815 & 1002 - Second Reading

Board members held a first reading of revised policies in the 100, 200 and 300 series, plus miscellaneous policies 402, 417, 815 and 1002. A second reading will be held in May. Policy 417 Employee Expression is a new mandated policy.

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Action Items

Board Policies 100, 200 & 300, Plus 402, 417, 815 & 1002 - Second Reading

A MOTION was made by Ms. Borgen and seconded by Ms. Brennan to approve the updated board policies. Motion passed unanimously.

Consent Agenda

Ms. Brennan reviewed the financial statements, and the Agency is on target with spending and revenue year-to-date. Interest continues to be strong. A MOTION was made by Dr. Rose and seconded by Ms. Brennan to approve the consent agenda including payment of warrant numbers 418511 and 418656 and electronic warrant numbers 43055 through 43446. The motion passed unanimously.

- Personnel Report and Addendum
- Purchase Orders:
 1. Drake University - \$36,000.00
 2. Grandview University - \$36,000.00
 3. Morningside University - \$36,000.00
 4. American Red Cross - \$20,787.00
 5. Microshare - \$30,881.63
 6. Midwest Special Instruments - \$30,018.00
 7. Journey Ed.Com, Inc. DBA/Journey Ed. - \$26,239.82
 8. Morningside University - \$36,000.00
 9. Drake University - \$45,000.00
 10. Discovery Ed., Inc./Discover Ed. Mystery Science Inc. - \$225,305.50
 11. Marco Technologies, L.L.C. - \$69,925.95
- Benefit Resource (BRI), L.L.C. Contract Extension - *The Board authorizes administration to finalize the revised language with BRI and legal counsel.*
- Shelter Care Memorandums of Understanding (MOU) and Facility Agreements with Heartland AEA
 - Rosedale/Youth & Shelter Services Facility Agreement
 - Rosedale/Youth & Shelter Services MOU
 - Polk County Facility Agreement
 - Polk County MOU
- Special Education Service Agreement between the Iowa Dept. of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women & Heartland Area Education Agency
- Audit Engagement Letter between Heartland AEA and Bohnsack & Frommelt, L.L.P.
- Johnston CSD Cybersecurity Order of Service Agreement with Heartland AEA & Master Service Agreement
- Change Orders for Johnston REC Office Remodeling Project

Chief Administrator Comments

- Ms. King noted a bit of flooding in the new Johnston REC remodeling related to recent rains and a failing in the ceiling. There may be some drywall and ceiling repair. The outside work is still progressing.

Board Comments

- Mr. Bill Decker, Mississippi Bend AEA chief administrator, was a guest speaker today on Iowa Public Radio's *River to River* podcast. He discussed the impact of the AEA funding cuts.
- The Board confirmed there would be no board meeting in July.

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Adjournment

There being no further business, the meeting adjourned at 5:54 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:30 p.m.

A blue ink signature of Mr. Pete Evans, consisting of a stylized 'P' followed by 'Evans'.

Mr. Pete Evans
Board President

A purple ink signature of Ms. Jenny Ugolini, written in a cursive style.

Ms. Jenny Ugolini
Board Secretary