

Board of Directors Meeting Agenda



May 9, 2023

Location:

Heartland AEA
6445 Corporate Drive, Johnston
Boardroom

Time: 4:00 p.m.

Phone:

Dial: 1-669-900-6833
Meeting ID: 954 5737 6734 followed by #
Skip putting in participant ID - just stay on the line

Zoom:

<https://heartlandaea.zoom.us/j/95457376734>

Participants

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member		Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Pete Evans

Recorder: Jenny Ugolini

Board Work Session

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
	1.03 Approval of April 11, 2023 minutes	Pete Evans	Review and approval of minutes from April 11, 2023
	1.04 Public Forum and Correspondence <ul style="list-style-type: none"> • School Board Recognition Month • Dallas Center-Grimes Redistricting 	Pete Evans, et al	Hear comments from members of the public and share Board correspondence.
45-60 min.	1.05 Heartland Future Ready (FR)	Members of the Heartland Future Ready Team	<ul style="list-style-type: none"> • Current state of postsecondary success for Heartland schools • Increased awareness of FR supports from Heartland

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2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15-20 min.	2.01 Chief Administrator Updates on Recent Events and Activities <ul style="list-style-type: none"> • Legislative Update • April 25 Reunification Training • IAAEA Gov. Board April Minutes 	Jon Sheldahl	Board members will be updated on recent events and activities.
10-15 min.	2.02 Board Policies - First Reading of New Policies in the 603 Series. <ul style="list-style-type: none"> • New 603 Series 	Margaret Borgen, Liz Brennan, Tiara Mays, Steve Rose	Board members will have a first reading of new board policies in the 603 series.
	2.03 Board Policies - Second Reading <ul style="list-style-type: none"> • Summary of Edits (One continuous document that you can scroll through to view changes) 		Board members will have a second reading of edits to board policies in the 100, 200 and 300 series, plus misc. policies 402, 417, 815 & 1002.

3. Action Item

Time	Topic/Process	Presenter	Outcome
5-10 min.	3.01 Board Policies - Second Reading <ul style="list-style-type: none"> • Summary of Edits (One continuous document that you can scroll through to view changes) 	Margaret Borgen, Liz Brennan, and Tiara Mays	Board members may approve updated board policies in the 100, 200 and 300 series, plus misc. policies 402, 417, 815 and 1002.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Jon Sheldahl	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Sheri Benson	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ol style="list-style-type: none"> 1. Drake University - \$36,000.00 2. Grandview Univ. - \$36,000.00 3. Morningside Univ. - \$36,000.00 4. American Red Cross - \$20,787.00 5. Microshare - \$30,881.63 6. Midwest Special Instruments - \$30,018.00 7. Journey Ed.Com Inc. DBA/Journey Ed. - \$26,239.82 8. Morningside Univ. - \$36,000.00 9. Drake Univ. - \$45,000.00 	Et al	Handout: Purchase Requests Admin. Recommendation: approval

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	<p>10. <i>Discovery Ed., Inc. Discover Ed. Mystery Science Inc.</i></p> <p>11. <i>Marco Technologies, LLC - \$69,925.95</i></p>		
	<p>4.04 Benefit Resource (BRI), L.L.C. Contract Extension</p>	Kurt Subra	<p>Handout: Contract Extension Admin. Recommendation: Recommend the Board authorize administration to finalize the revised language with BRI and legal counsel.</p>
	<p>4.05 Shelter Care Memorandums of Understanding (MOU) and Facility Agreements with Heartland AEA</p> <p>1. <i>Rosedale/Youth & Shelter Services Facility Agreement</i></p> <p>2. <i>Rosedale/Youth & Shelter Services MOU</i></p> <p>3. <i>Polk County Facility Agreement</i></p> <p>4. <i>Polk County MOU</i></p>	Kurt Subra	<p>Handout: Agreements and MOUs Admin. Recommendation: approval</p>
	<p>4.06 Special Education Service Agreement between the Iowa Dept. of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women & Heartland Area Education Agency</p>	Kristi Upah	<p>Handout: Agreements Admin. Recommendation: approval</p>
	<p>4.07 Audit Engagement Letter between Heartland AEA and Bohnsack & Frommelt, L.L.P.</p>	Kurt Subra	<p>Handout: Agreements Admin. Recommendation: approval</p>
	<p>4.08 Johnston CSD Cyber Security Order of Service Agreement with Heartland AEA & Master Service Agreement</p>	Kurt Subra	<p>Handout: Order of Service & Master Service Agreement Admin. Recommendation: approval</p>
	<p>4.09 Change Orders for Johnston REC Office Remodeling Project</p>	Kurt Subra	<p>Handout: Change Orders Admin. Recommendation: approval</p>

5. Chief Administrator Comments

6. Board Comments

7. Adjournment of Board Meeting

FYI - Upcoming events

Next Board Meeting: June 13, 2023

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