

# Board of Directors Meeting Agenda



January 10, 2023

**Location:**

Heartland AEA  
6445 Corporate Drive, Johnston  
Boardroom

**Time:** 4:00 - 5:30 p.m.

**Participants**

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member		Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

**President:** Pete Evans

**Recorder:** Jenny Ugolini

**Board Meeting at 4:00 p.m.**

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.01</b> Roll Call	Pete Evans	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Pete Evans	
	<b>1.03</b> Approval of minutes from December 13, 2022	Pete Evans	Review and approval of minutes from December 13, 2022
	<b>1.04</b> Public Forum and Correspondence <ul style="list-style-type: none"> <li><i>National Assoc. of School Psychologists (NASP) Recognition</i></li> </ul>	Pete Evans	Hear comments from members of the public and share Board correspondence.

**2. Discussion Items**

Time	Topic/Process	Presenter	Outcome
5-10 min.	<b>2.01</b> Chief Administrator Updates on Recent Events and Activities <ul style="list-style-type: none"> <li>Succession Planning Update</li> </ul>	Jon Sheldahl	Board members will be updated on recent events and activities.

# Board of Directors

## Meeting Agenda



20 min.	<b>2.02</b> FY 2023 Budget Conversation	Kurt Subra	Board members will discuss the FY 2023-24 budget.
5-10 min.	<b>2.03</b> Johnston REC Remodel Update	Kurt Subra	Board members will be updated on the Johnston REC remodeling project.
5 min.	<b>2.04</b> Board Self-Evaluation <ul style="list-style-type: none"> <li>Review questions and timeline</li> </ul>	Jenny Ugolini	Board members will review the questions for their annual self-evaluation.
5 min.	<b>2.05</b> Modification of Early Notification Stipend	Kurt Subra	Board members will discuss the recommendation to modify the early notification stipend.

### 3. Action Item

Time	Topic/Process	Presenter	Outcome
5 min.	<b>3.01</b> Approval of Modified Early Notification Stipend	Kurt Subra	Board members may approve the modified early notification stipend.

### 4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	<b>4.01</b> Personnel Report	Jon Sheldahl	<b>Handout:</b> Personnel Report <b>Admin. Recommendation:</b> approval
	<b>4.02</b> Bills	Steve Rose	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval
	<b>4.03</b> Purchase Requests <ul style="list-style-type: none"> <li><i>Kaseya US, L.L.C.</i> - \$45,429.60</li> <li><i>Embarkit, Inc.</i> - \$24,995.50</li> </ul>	Sheila King, Kurt Subra	<b>Handout:</b> Purchase Requests <b>Admin. Recommendation:</b> approval

# Board of Directors Meeting Agenda



## 5. Exempt Session

Time	Topic/Process	Presenter	Outcome
20 min.	<b>5.01 Exempt Session – Negotiations - Section 20.17(3) of the Code of Iowa</b>  Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).	Kurt Subra, Jon Sheldahl	Board members will discuss the 2023-24 negotiation session.  Recommended language for an exempt session: <i>I move that we hold an exempt session as provided in Section 20.17(3) of the Code of Iowa to discuss the 2023-24 negotiation session.</i>

## 6. Chief Administrator Comments

## 7. Board Comments

## 8. Adjournment

FYI - Upcoming events

**Next Board Meeting:** Tuesday, February 14, 2023

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