

Board of Directors Board Meeting Minutes



NOV. 8, 2022

BOARD MEETING

Mr. Pete Evans, board president, called the meeting of the Heartland AEA Board of Directors to order at 4:03 p.m.

Board Members Present: Ms. Sheri Benson, Ms. Margaret Borgen, Ms. Liz Brennan, Mr. Pete Evans, Mr. John Kinley, Ms. Tiara Mays, Dr. Steve Rose and Ms. Margie Schwenk. *Absent:* Mr. Alex Piedras.

Administrative Staff Present: Ms. Jenny Ugolini.

HYA Staff Present: Dr. Ted Blaesing and Dr. John Perdue.

Approval of Agenda

A MOTION was made by Dr. Rose and seconded by Ms. Mays to approve the agenda. The motion passed unanimously.

Approval of Minutes from Oct. 11, 2022

A MOTION was made by Ms. Benson and seconded by Ms. Schwenk to approve the minutes from Oct. 11, 2022. The motion passed unanimously.

Public Forum and Correspondence

No one was present to speak during the public forum.

CLOSED SESSION

CAO Search Planning with Hazard, Young, Attea and Associates (HYA)

A MOTION was made by Ms. Mays and seconded by Dr. Rose to enter into closed session to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session, Iowa Code Section 21.5(1)(i). Ms. Ugolini noted that candidates for the chief administrator position had filed their requests with her for a closed session.

A roll call vote was taken. The Board of Directors entered into closed session at 4:07 p.m.

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|-----------------------|-----|----------------------|--------|
| ● Ms. Sheri Benson | Aye | ● Ms. Tiara Mays | Aye |
| ● Ms. Margaret Borgen | Aye | ● Mr. Alex Piedras | Absent |
| ● Ms. Liz Brennan | Aye | ● Dr. Steve Rose | Aye |
| ● Mr. Pete Evans | Aye | ● Ms. Margie Schwenk | Aye |
| ● Mr. John Kinley | Aye | | |

The Board returned to open session at 5:25 p.m.

The Board recessed from 5:25 p.m. to 6:04 p.m.

Administrative Staff Present Following Recess: Mr. Kevin Fangman, Ms. Sheila King, Dr. Jon Sheldahl and Mr. Kurt Subra.

Discussion Items

Chief Administrator Updates

- **Iowa State Board of Education Board Meeting** - The Iowa State Board of Education board meeting will be held on Nov. 16. The agenda will include the AEA accreditation visits from this fall. Each AEA's accreditation report will be reviewed for final approval.
- **Iowa Association of School Boards' (IASB) Annual Convention** - The IASB Annual Convention will begin on Nov. 16 with the delegate assembly. The full convention will be held on Nov. 17. Several board members are registered to attend.

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Agency Audit Results with Bohnsack and Frommelt, L.L.P.

Ms. Mia Frommelt, auditor with Bohnsack and Frommelt, L.L.P., presented the results of the Agency's FY 2021-22 audit. She noted that it was a very clean audit and no adjustments were needed, nor any additional internal controls noted.

Annual Settlement of Accounts and Certified Annual Report

Mr. Kurt Subra, Heartland AEA Chief Financial Officer, noted the annual settlement of accounts and certified annual report. This is provided to the Board annually as part of the Agency's governance, Iowa Code requirements.

Johnston REC Remodeling Project

Mr. Subra briefly discussed the upcoming Johnston Regional Education Center (REC) remodeling project. He noted that there will be one general contractor. The bid opening is scheduled for Dec. 6. He discussed alternates and deduct areas if the bids are too high. The project will need to stay within budget. He's hoping it will be an attractive project for bidders as it involves interior work throughout the winter months.

Action Items

Acceptance of Audit Results as Presented

A MOTION was made by Mr. Kinley and seconded by Ms. Borgen to accept the Agency's FY 2021-22 audit results as presented. The motion was unanimously approved.

Johnston REC Remodeling Project

A MOTION was made by Ms. Brennan and seconded by Ms. Schwenk to authorize Dec. 13, 2022, as the date of the public hearing and to authorize the publication of the public hearing. The motion was unanimously approved.

IASB Delegate Assembly

A MOTION was made by Dr. Rose and seconded by Ms. Brennan for Ms. Mays to represent the Board at the IASB Delegate Assembly on Nov. 16. The motion passed unanimously.

Consent Agenda


Mr. Evans reviewed the financial statements and indicated everything is in good order and there were no anomalies. He recognized the hard work of the Agency's Business Office staff. He noted the difference in interest income due to the changing economy. A MOTION was made by Ms. Borgen and seconded by Ms. Brennan to approve the consent agenda including payment of warrant numbers 417414 through 417636 and electronic warrant numbers 40343 through 40816. Motion passed unanimously.

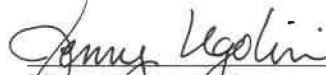
- Personnel Report
- Purchase Orders:
 - *Marco Technologies* - \$81,302.76
- Des Moines Public Schools and Heartland AEA Contract Renewal

Adjournment

There being no further business, the meeting adjourned at 6:40 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:30 p.m.


12.13.22
Mr. Pete Evans
Board President


Ms. Jenny Ugolini
Board Secretary