

Board of Directors Meeting Agenda



October 11, 2022

Time: 4:00 p.m.

Location:

Heartland AEA
6445 Corporate Drive, Johnston
Boardroom

Phone:

Dial: 1-669-900-6833
Meeting ID: 996 7138 7848 followed by #
Skip putting in participant ID - just stay on the line

Zoom:

<https://heartlandaea.zoom.us/j/99671387848>

Participants

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Pete Evans

Recorder: Jenny Ugolini

Board Work Session

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
45 min.	1.03 Occupational Therapy Services	Jordan Bell, Heartland AEA Occupational Therapist	The board will be updated on how occupational therapists are supporting Social Emotional Behavioral Mental Health (SEBMH) needs of students as part of a multidisciplinary team in the school setting.

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15 min.	1.04 Chief Administrators Report and Recent Activities <ul style="list-style-type: none"> • Human Resources Transition & Update • Dept. of Ed. Accreditation • Heartland Administrators' Association 	Jon Sheldahl	Board members will be updated on recent agency events and activities.
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Time	Topic/Process	Presenter	Outcome
5 min.	1.05 Approval of minutes from Sept. 13 and 27, 2022	Pete Evans	Review and approval of minutes from Sept. 13 and 27, 2022.
	1.06 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public and share Board correspondence.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
20 min.	2.01 Johnston REC Remodeling Project	Jon Sheldahl, Kurt Subra	<ul style="list-style-type: none"> • Update on remodeling project • Authorize posting of the notice to bid openers and bid opening date • Approval to publish initial notice to bidders
5 min.	2.02 Second Reading of Board Policy 816	Kurt Subra	Board members will have a second reading of board policy 816.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5-10 min.	3.01 Johnston REC Remodeling Project and Notice to Bidders	Kurt Subra	The Board may approve moving forward with the Johnston REC remodeling project and authorize the posting of the notice to

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			bidders as well establishing Tues., Dec. 6 as the bid opening date.
	3.02 Level I Investigators	Jon Sheldahl	Board members may approve the Level I investigators for 2022-23.
	3.03 Board Policy 816	Kurt Subra	Board members may approve changes to board policy 816.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Jon Sheldahl	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Margaret Borgen	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ul style="list-style-type: none"> • <i>Heritage Group, L.L.C.</i> - \$42,896.70 • <i>Eclipse Acoustic Solutions</i> - \$20,084.00 • <i>Imagine Learning, L.L.C.</i> - \$103,410.00 • <i>Apple Inc.</i> - \$339,453.80 • <i>WalkMe, Inc.</i> - \$48,400.00 • <i>Iowa Braille and Sight Saving School</i> - \$906,982.20 • <i>TNTP Inc./DBA The New Teacher</i> - \$86,035.00 • <i>Charles Gabus Ford, Inc.</i> - \$60,550.00 	Et al	Handout: Purchase Requests Admin. Recommendation: approval
	4.04 Sharing Agreement between Heartland AEA and Great Prairie AEA (Laura Williams)	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.05 Service Agreement between TNTP, Inc. and Heartland AEA	Kevin Fangman	Handout: Agreement Admin. Recommendation: approval

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5. Chief Administrator Comments

- IASB Annual Convention, Nov. 16-18, Iowa Events Center
- AESA 37th Annual Convention, Nov. 30-Dec. 2, Atlanta, GA
- AASA's National Conference on Education, Feb. 16-18, 2023, San Antonio, TX

6. Board Comments

7. Adjournment

FYI - Upcoming events

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