

Board of Directors Meeting Agenda



May 10, 2022

Location:

Heartland Administration Building
6445 Corporate Drive, Johnston
Board Room

Phone:

Dial: 1-669-900-6833 Meeting
ID: 951 0788 1790 followed by #
Skip putting in participant ID - just stay on the line

Zoom Link:

<https://heartlandaea.zoom.us/j/95107881790>

Time:

4:00 p.m.

Participants:

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Pete Evans

Recorder: Jenny Ugolini

Board Work Session at 4:00

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Pete Evans	
30 min.	1.03 Johnston Regional Education Center Remodeling Project	David Voss, SlingShot	Overview of conceptual plans, phasing and potential costs.
30 min.	1.04 Dispute Resolution and Mediation	Kristi Upah	Board members will have an awareness of the dispute resolution process and trends at Heartland.

Dinner Break

Board of Directors

Meeting Agenda



Board Meeting, Approx. 5:30 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.05 Approval of minutes from April 12, 2022	Pete Evans	Review and approval of minutes from April 12, 2022.
	1.06 Public Forum and Correspondence <ul style="list-style-type: none"> • School Board Recognition Month 	Jon Sheldahl	Hear comments from members of the public and share Board correspondence.

2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15 min.	2.01 Chief Administrators Report and Recent Activities <ul style="list-style-type: none"> • Legislative Update 	Jon Sheldahl	Board members will be updated on recent activities and events.
10 min.	2.02 Board Policy Work <ul style="list-style-type: none"> • Summary of Policy Edits & Board Procedures Manual 	Margaret Borgen, Liz Brennan, Tiara Mays, Steve Rose	Board members will have a first reading of updated board policies, including edits to the Board Procedures Manual
10 min.	2.03 Meal Expense Adjustment Recommendation	Kurt Subra	Board members will discuss potential increases in the maximum meal reimbursement rates
10 min.	2.04 Special Pay Plan (SPP)	Kurt Subra	Board members will discuss the Special Pay Plan for retirees.
5-7 min.	2.05 Increased Square Footage at the Altoona Office <ul style="list-style-type: none"> • Floor Plan 	Kurt Subra	Board members will be informed about the potential increase in Altoona office space.

3. Action Items

Time	Topic/Process	Presenter	Outcome
5 min.	3.01 Board Policies - Second Reading <ul style="list-style-type: none"> • Summary of Policy Edits & Board Procedures Manual 	Margaret Borgen, Liz Brennan, Tiara Mays, Steve Rose	Board members may approve updated board policies and the Board Procedures Manual.

Board of Directors

Meeting Agenda



	3.02 Meal Expense Adjustment Recommendation	Kurt Subra	Board members may approve increased maximum meal reimbursement rates.
--	--	------------	---

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Steve Rose	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ul style="list-style-type: none"> • <i>BootUp</i> - \$126,770.00 • <i>The New Bohemian Innovation Collaborative (NewBoCo)</i> - \$108,000.00 • <i>Mystery Science Inc.</i> - \$76,073.00 	Sheila King, Kurt Subra	Handout: Purchase Requests Admin. Recommendation: approval
	4.04 Wellmark BlueCross BlueShield Renewal <ul style="list-style-type: none"> • Binder Agreement • Rate Exhibits • MSP Forms 	Kurt Subra	Handout: Renewal Agreements Admin. Recommendation: approval
	4.05 Dixon Warehouse Addendum	Kurt Subra	Handout: Addendum Admin. Recommendation: approval
	4.06 Special Education Service Agreement between the Iowa Dept. of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women & Heartland Area Education Agency	Kristi Upah	Handout: Service Agreement Admin. Recommendation: approval
	4.07 Transportation Agreements <ul style="list-style-type: none"> • Winterset CSD 	Jenny Ugolini	Handout: Transp. Agreements Admin. Recommendation: approval
	4.08 Shelter Care Memorandums of Understanding (MOU) and Facility Agreements with Heartland AEA <ol style="list-style-type: none"> 1. <i>Polk County Facility</i> 2. <i>Polk County MOU</i> 	Kurt Subra	Handout: Renewal Agreements Admin. Recommendation: approval

Board of Directors Meeting Agenda



5. Chief Administrator Comments

- Board Retreat - Discuss dates and format for June 14 or August 9. Lunch with half day or regular time?

6. Board Comments

7. Closed Session

Time	Topic/Process	Presenter	Outcome
30 min.	7.01 Chief Administrator Evaluation, Contract & Salary Recommendation for 2022-23	Pete Evans, Jon Sheldahl	The Board will enter into closed session to conduct an evaluation of the Chief Administrator as provided in *Chapter 21.5(1)(i) of the Code of Iowa.

8. Action item from Closed Session

Time	Topic/Process	Presenter	Outcome
5 min.	8.01 Chief Administrator Salary & Contract Recommendation for 2022-23.	Pete Evans	Board members may approve the 2022-23 Chief Administrator Contract and Salary Recommendation.

9. Adjournment

FYI - Upcoming events

Next Board Meeting: June 14, 2022