

Board of Directors Board Meeting Minutes



April 12, 2022

BOARD MEETING

Mr. Pete Evans, president, called the meeting of the Heartland AEA Board of Directors to order at 8:59 p.m.*
*(*An exempt session was held prior to the meeting. The meeting start time of 6:00 p.m. was an approximation. The meeting was to begin no earlier than 6:00 but could begin slightly later.)*

Board Members Present: Ms. Sheri Benson, Ms. Margaret Borgen, Mr. Pete Evans, Mr. John Kinley, Ms. Tiara Mays, Dr. Steve Rose and Ms. Margie Schwenk. *Absent:* Ms. Liz Brennan and Mr. Alex Piedras.

Administrative Staff Present: Ms. Nia Chiamonte, Mr. Kevin Fangman, Dr. Jon Sheldahl and Ms. Jenny Ugolini.

Approval of Agenda

A MOTION was made by Dr. Rose and Ms. Borgen to amend the agenda and table all discussion and action items. The motion passed unanimously.

A MOTION was made by Mr. Kinley and seconded by Ms. Mays to approve the amended agenda. The motion passed unanimously.

Board Meeting

Approval of Minutes from March 8 and 29, 2022

A MOTION was made by Mr. Kinley and seconded by Ms. Schwenk to approve the minutes from March 8 and 29, 2022. The motion passed unanimously.

Public Forum and Correspondence

There was no one from the public present to speak during the forum. Dr. Sheldahl noted the thank you's received from staff for the Board. The thank you's were in acknowledgement of the retention bonus given to employees in March. Kudos were given to Ms. Mays as she was inducted in this year's *Des Moines Business Record's* "40 Under 40" class.

Discussion Items - TABLED

- Chief Administrator's Report and Recent Activities
- Board Policies - Second Reading

Action Item - TABLED

- Board Policies - Second Reading

Consent Agenda

Ms. Schwenk reviewed the financial statements and indicated that all was well. A MOTION was made by Dr. Rose and seconded by Mr. Kinley to approve the consent agenda including payment of warrant numbers 415557 through 415766 and electronic warrant numbers 37402 through 37829. The motion passed unanimously.

- Personnel Report and Addendum
- Purchase Orders:
 1. Zoom Video Communications - \$104,301.44
 2. Drake University - \$36,000.00
 3. Grand View University - \$36,000.00
 4. Morningside University - \$36,000.00
- Shelter Care Memorandums of Understanding (MOU) and Facility Agreements with Heartland AEA
 1. Ellipsis Facility Agreement
 2. Ellipsis MOU
 3. Rosedale/Youth & Shelter Services Facility Agreement
 4. Rosedale/Youth & Shelter Services MOU

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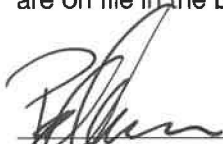


- Audit Engagement Letter between Heartland AEA and Bohnsack & Frommelt, L.L.P.
- Warehouse Lease Agreement with Dixon Industrial Partners

Adjournment

A MOTION was made by Ms. Benson and seconded by Ms. Schwenk to adjourn the meeting. The motion passed unanimously. The meeting adjourned at 9:06 p.m.

Reports and documents and the full text of motions, resolutions or policies considered by the Board at this meeting are on file in the Board Secretary's office, (515) 473-6644, Monday through Friday, 7:30 a.m. – 4:30 p.m.

 5.10.22
Mr. Pete Evans
Board President


Ms. Jenny Ugolini
Board Secretary