

Board of Directors

Meeting Agenda

April 12, 2022

Location:

Johnston Regional Education Center
 6500 Corporate Drive, Johnston
 Room 107A/B

Time:

Approx. 6:00 p.m. - *The meeting start time is an approximation. The meeting will begin no earlier than 6:00 but could begin slightly later.*

Participants

Ms. Sheri Benson Board Member	Mr. John Kinley Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Vice President	Ms. Tiara Mays Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. Alex Piedras Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Mr. Pete Evans Board President	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Pete Evans

Recorder: Jenny Ugolini

Board Meeting - Approx. 6:00 p.m.

Time	Topic/Process	Presenter	Outcome
5 min.	1.01 Roll Call	Pete Evans	Roll call and approval of the agenda.
	1.02 Approval of Agenda		
	1.03 Approval of minutes from March 8 & 29, 2022	Pete Evans	Review and approval of minutes from March 8 & 29, 2022.
	1.04 Public Forum and Correspondence <ul style="list-style-type: none"> • Retention Bonus Thank You's from Staff • T. Mays Des Moines Business Record - Forty Under 40 	Jon Sheldahl	Hear comments from members of the public.

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2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15-20 min.	2.01 Chief Administrators Report and Recent Activities <ul style="list-style-type: none"> • Legislative Update • IAAEA Gov. Board Update 	Jon Sheldahl	Board members will be updated on recent activities and events.
10-15 min.	2.02 Board Policy Work <ul style="list-style-type: none"> • Summary of Policy Edits & Board Procedures Manual 	Margaret Borgen, Liz Brennan, Tiara Mays, Steve Rose	Board members will have a first reading of updated board policies, including edits to the Board Procedures Manual

3. Action Items

Time	Topic/Process	Presenter	Outcome
5-10 min.	3.01 Board Policies - Second Reading <ul style="list-style-type: none"> • Summary of Policy Edits & Board Procedures Manual 	Margaret Borgen, Liz Brennan, Tiara Mays, Steve Rose	Board members may approve updated board policies and the Board Procedures Manual.

4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	4.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Margie Schwenk	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Requests <ol style="list-style-type: none"> 1. Zoom Video Communications - \$104,301.44 2. Drake University - \$36,000.00 3. Grandview University - \$36,000.00 4. Morningside University - \$36,000.00 	Sheila King, Kurt Subra, et al	Handout: Purchase Requests Admin. Recommendation: approval

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	4.04 Shelter Care Memorandums of Understanding (MOU) and Facility Agreements with Heartland AEA 1. Ellipsis Facility Agreement 2. Ellipsis MOU 3. Rosedale/Youth & Shelter Services Facility Agreement 4. Rosedale/Youth & Shelter Services MOU	Kurt Subra, et al	Handout: Agreements and MOUs Admin. Recommendation: approval
	4.05 Audit Engagement Letter between Heartland AEA and Bohnsack & Frommelt, L.L.P.	Kurt Subra	Handout: Engagement Letter Admin. Recommendation: approval
	4.06 Warehouse Lease Agreement with Dixon Industrial Partners	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

7. Adjournment

FYI - Upcoming events

Next Board Meeting: May 10, 2022

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