

# Board of Directors Meeting Agenda



**May 11, 2021**

**Location:**

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.\*

**Phone:**

Dial: 1-669-900-6833  
Meeting ID: 929 3559 9604 followed by #  
*Skip putting in participant ID - just stay on the line*

**Computer Link**

<https://heartlandaea.zoom.us/j/92935599604>

**Time: 4:30 p.m.**

**Participants**

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Vice President	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

**President:** Sheri Benson     **Recorder:** Jenny Ugolini

**Board Work Session at 4:30**

Time	Topic/Process	Presenter	Outcome
2 min.	<b>1.01</b> Roll Call	Sheri Benson	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Sheri Benson	
15 min.	<b>1.03</b> Iowa e-Central Learning	Kevin Fangman	Board members will learn about the components of Iowa e-Central Learning.
20 min.	<b>1.04</b> Reunification Training	Jon Sheldahl	Board members will be updated on the Agency's reunification training.

**Break**

## Board Meeting

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.05</b> Approval of minutes from April 13 and 27, 2021.	Sheri Benson	Review and approval of minutes from April 13 & 27, 2021.
	<b>1.06</b> Public Forum and Correspondence <ul style="list-style-type: none"> <li>• May School Board Recognition Month</li> <li>• Certification of Appreciation from Ankeny CSD Orbis Program</li> </ul>	Jon Sheldahl	Hear comments from members of the public.

## 2. Discussion Items

Time	Topic/Process	Presenter	Outcome
15-20 min.	<b>2.01</b> Chief Administrator's Report and Recent Activities <ul style="list-style-type: none"> <li>• Covid-19 Update</li> <li>• Legislative Update</li> </ul>	Jon Sheldahl, et al	Board members will be updated on recent activities and upcoming events.
10-15 min.	<b>2.02</b> Wellmark BC/BS Renewal <ul style="list-style-type: none"> <li>• Wellmark Binder Agreement</li> <li>• Rate Exhibits</li> <li>• MSP Amendment</li> <li>• COBRA Amendment</li> </ul>	Kurt Subra	Board members will be updated on the medical insurance renewal agreements.

## 3. Action Item

Time	Topic/Process	Presenter	Outcome
5-10 min.	<b>3.01</b> Wellmark BC/BS Renewal <ul style="list-style-type: none"> <li>• Wellmark Binder Agreement</li> <li>• Rate Exhibits</li> <li>• MSP Amendment</li> <li>• COBRA Amendment</li> </ul>	Kurt Subra	Board members may approve the medical insurance renewal agreements.

## 4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	<b>4.01</b> Personnel Report	Nia Chiaramonte	<b>Handout:</b> Personnel Report <b>Admin. Recommendation:</b> approval
	<b>4.02</b> Bills <ul style="list-style-type: none"> <li>• Board Financial Reports</li> </ul>	Steve Rose	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval

	<ul style="list-style-type: none"> <li>• LOPB 041152021</li> <li>• LOPB 04163021</li> </ul>		
	<p><b>4.03</b> Purchase Requests</p> <ol style="list-style-type: none"> <li>1. <i>Drake University - \$36,000.00</i></li> <li>2. <i>Grandview University - \$36,000.00</i></li> <li>3. <i>Morningside College - \$36,000.00</i></li> <li>4. <i>Grandview University - \$36,000.00 (AEA Learning Online)</i></li> <li>5. <i>Drake University - \$72,000.00 (AEA Learning Online)</i></li> <li>6. <i>Morningside College - \$162,000.00 (AEA Learning Online)</i></li> <li>7. <i>Keystone AEA (Wicklund) - \$90,889.70</i></li> <li>8. <i>Bohnsack &amp; Frommelt, L.L.P. - \$27,750.00</i></li> <li>9. <i>Baker Group - \$41,962.00</i></li> <li>10. <i>Midwest Special Instruments- \$26,050.00</i></li> </ol>	Sheila King, Kurt Subra, et al	<p><b>Handout:</b> Purchase requests  <b>Admin. Recommendation:</b> approval</p>
	<p><b>4.04</b> Transportation Agreement Changes for 2021-22</p>	Jenny Ugolini	<p><b>Handout:</b> Summary of Changes  <b>Admin. Recommendation:</b> approval</p>
	<p><b>4.05</b> Special Education Service Agreement between the Iowa Dept. of Corrections, Newton Correctional Facility, Iowa Correctional Institution for Women and Heartland AEA July 1, 2021-June 30, 2022</p>	Kristi Upah	<p><b>Handout:</b> Agreement  <b>Admin. Recommendation:</b> approval</p>

## 5. Chief Administrator Comments

## 6. Board Comments

## 7. Closed Session

Time	Topic/Process	Presenter	Outcome
30 min.	<b>7.01</b> Chief Administrator Evaluation, Contract & Salary Recommendation for 2021-22.	Sheri Benson	The Board will enter into closed session to conduct an evaluation of the Chief Administrator as provided in *Chapter 21.5(1)(i) of the Code of Iowa.

## 8. Action item from Closed Session

Time	Topic/Process	Presenter	Outcome
5 min.	<b>8.01</b> Chief Administrator Contract Recommendation for 2021-22.	Sheri Benson	Board members may approve the 2020-21 Chief Administrator Contract and Salary Recommendation.

## 9. Adjournment

FYI - Upcoming events

### Next Board Meeting:

- June 8, 2021

\*[Iowa Code 21.8](#) - Pursuant to Governor Reynolds' proclamation of public health emergency currently in effect, an electronic meeting will be held because it is impossible or impractical to host the meeting and hearing in person due to concerns for the health and safety of the school community and public due to COVID-19.

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