

# Board of Directors Meeting Agenda



**February 9, 2021**

**Location:**

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.\*

**Phone:**

Dial: 1-669-900-6833  
Meeting ID: **996 5256 3138** followed by #  
*Skip putting in participant ID - just stay on the line*

**Computer Link**

<https://heartlandaea.zoom.us/j/99652563138>

**Time: 4:30 p.m.**

**Participants**

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Vice President	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Board Member	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

**President:** Sheri Benson      **Recorder:** Jenny Ugolini

**Board Work Session at 4:30**

Time	Topic/Process	Presenter	Outcome
2 min.	<b>1.01</b> Roll Call	Sheri Benson	Roll call and approval of the agenda.
	<b>1.02</b> Approval of Agenda	Sheri Benson	
30 min.	<b>1.03</b> Legislative Update • 2021 Legislative Contact List -FYI	Tom Lane, Kate Walton	Board members will discuss the 2021 legislative session.
15 min.	<b>1.04</b> Overview of Pear Deck	Annie Carpenter, Molly Sweeney	Board members will have a quick overview of the Pear Deck system.

**Break**

**1.05 Public Hearing on Budget at 5:30 p.m.**

Topic
The members of the public may address the Board on the 2020-21 amended budget and the 2021-22 proposed budget.

## Board Meeting

Time	Topic/Process	Presenter	Outcome
5 min.	<b>1.06</b> Approval of minutes from January 12 and 26, 2021.	Sheri Benson	Review and approval of minutes from January 12 and 26, 2021.
	<b>1.07</b> Public Forum and Correspondence <ul style="list-style-type: none"> <li>Grant Wood AEA Top USA Workplace Award</li> </ul>	Jon Sheldahl, Steve Rose	Hear comments from members of the public.

## 2. Discussion Items

Time	Topic/Process	Presenter	Outcome
20 min.	<b>2.01</b> Amended 2020-21 Budget and Proposed 2021-22 Budget <ul style="list-style-type: none"> <li>Budget Document</li> </ul>	Kurt Subra	Board members will be updated on the 2020-21 amended budget and the 2021-22 proposed budget.
15 min.	<b>2.02</b> Chief Administrator's Report and Recent Activities <ul style="list-style-type: none"> <li>Covid-19 Update</li> <li>Equity Audit Update</li> </ul>	Jon Sheldahl, et al	Board members will be updated on recent activities and upcoming events.

## 3. Action Item

Time	Topic/Process	Presenter	Outcome
5 min.	<b>3.01</b> Amended 2020-21 Budget and Proposed 2021-22 Budget	Kurt Subra	Board members may approve the amended 2020-21 budget and the proposed 2021-22 budget.
	<b>3.02</b> Negotiations <ul style="list-style-type: none"> <li>Teamsters Tentative Agreement and Memorandum of Understanding</li> </ul>	Nia Chiaramonte, Kurt Subra	Board members may approve the Teamsters tentative agreement.

## 4. Consent Agenda

Time	Topic/Process	Presenter	Outcome
5 min.	<b>4.01</b> Personnel Report	Nia Chiaramonte	<b>Handout:</b> Personnel Report <b>Admin. Recommendation:</b> approval
	<b>4.02</b> Bills	John Kinley	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval

	<b>4.03</b> Purchase Request <ul style="list-style-type: none"> <li>• All Makes Office Equipment - \$35,095.84</li> <li>• Perfection Learning - \$55,000.00</li> <li>• Crisis Prevention Institute (CPI) \$24,700.00</li> </ul>	Kurt Subra, Sheila King	<b>Handout:</b> Available at meeting <b>Admin. Recommendation:</b> approval
	<b>4.04</b> AEA Learning Online 28E Agreement	Jon Sheldahl, Kurt Subra	<b>Handout:</b> 28E Agreement <b>Admin. Recommendation:</b> approval
	<b>4.05</b> Transportation Agreement <ul style="list-style-type: none"> <li>• Dallas Center-Grimes CSD</li> </ul>	Jenny Ugolini	<b>Handout:</b> Trans. Agreement <b>Admin. Recommendation:</b> approval
	<b>4.06</b> Voya Life Insurance Renewal Agreement	Kurt Subra	<b>Handout:</b> Agreement <b>Admin. Recommendation:</b> approval

### 5. Exempt (Closed) Session

Time	Topic/Process	Presenter	Outcome
10-15 min.	<b>5.01</b> Exempt (Closed) Session – Negotiations - Section 20.17(3) of the Code of Iowa  Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).	Kurt Subra, Nia Chiaramonte	Board members will discuss the 2021-22 negotiation session.  Recommended language for a closed (exempt) session: <i>I move that we hold a closed (exempt) session as provided in Section 20.17(3) of the Code of Iowa to discuss the 2021-22 negotiation session.</i>

### 6. Chief Administrator Comments

### 7. Board Comments

### 8. Adjournment

FYI - Upcoming events

#### Next Board Meeting:

- March 9, 2021

\*[Iowa Code 21.8](#) - Pursuant to Governor Reynolds' proclamation of public health emergency currently in effect, an electronic meeting will be held because it is impossible or impractical to host the meeting and hearing in person due to concerns for the health and safety of the school community and public due to COVID-19.

Heartland Area Education Agency does not discriminate based on race, color, creed, national origin, religion, age, sex, sexual orientation, gender identity and/or expression, genetics, pregnancy, disability, military or veteran status, parental, family or marital status. Direct inquiries to the Human Resources Director, 6500 Corporate Dr., Johnston, IA 50131-1603, the Director, Iowa Civil Rights Commission, Des Moines, Iowa 50319-1004 or Director, Office for Civil Rights, Kansas City, MO 64106