

Business Procedures
Series 800

Policy Title: Agency Insurance Program Code No. 817

Policy Statement

The Agency maintains insurance coverage to protect against risks.

Scope of Policy

Comprehensive insurance coverage is purchased to protect against loss or damage, legal liability, dishonesty, and errors and omissions.

Accountability Overview

- The chief financial officer meets at least annually with insurance representatives to review and discuss the Agency's insurance coverage. After consulting with the agent of record and other individuals or organizations, the chief financial officer will make recommendations for Heartland AEA's insurance coverage.
- At least once every three years, an insurance representative will provide an overview of the Agency's coverage at a Board work session or regular Board meeting.

Date of Adoption: 12/8/92

Reviewed: 9/8/98, 4/13/21

Amended: 8/05, 6/10/14, 3/14/17