

Board of Directors

Meeting Agenda



October 13, 2020

Location:

This will be an electronic meeting that the public can access via their computer or by telephone.
Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 919 4040 8550 followed by #
Skip putting in participant ID - just stay on the line

Computer Link

<https://heartlandaea.zoom.us/j/91940408550>

Time: 4:30 p.m

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

Board Work Session at 4:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
45-50 min.	1.03 Board Self-Evaluation Results	Sheri Benson, et al	Board members will review the results of their annual self-evaluation.

Break

1. Board Meeting

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.04 Approval of minutes from September 8 and 29, 2020	Sheri Benson	Review and approval of minutes

			from September 8 & 29, 2020.
	1.05 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
30-40 min.	2.01 Chief Administrator's Report and Recent Activities <ul style="list-style-type: none"> ● AESA Educators' Call to Action Conference <ul style="list-style-type: none"> ○ AESA Federal Legis. Agenda ○ AESA Talking Points ○ National Polling Data PPT ● Agency Covid-19 Update ● IASB Annual Convention - Registration Reminder <ul style="list-style-type: none"> ○ Convention Schedule ○ Convention Sessions 	Jon Sheldahl, et al	Board members will be updated on recent events and activities.
10 min.	2.02 Board Policies - Second Reading <ul style="list-style-type: none"> ● 104 Discrimination and Harassment Based on Sex Prohibited ● 820 Federal Contracting Procedures 	Nia Chiaramonte, et al	Board members will have the second reading of new board policies 104 and 820.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5-10 min.	3.01 Board Policies - Second Reading <ul style="list-style-type: none"> ● 104 Discrimination and Harassment Based on Sex Prohibited ● 820 Federal Contracting Procedures 	Nia Chiaramonte	Board members may approve new board policies 104 and 820.
	3.02 Level I Investigators <ul style="list-style-type: none"> ● Jadie Boens 	Nia Chiaramonte	Board members may approve the Level I investigators for 2020-21.

	<ul style="list-style-type: none"> • Nia Chiaramonte • Kristi Upah 		
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4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	4.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills <ul style="list-style-type: none"> • Board Financial Reports 	Pete Evans	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Orders <ul style="list-style-type: none"> • <i>Zoom Video Communications, Inc. - \$95,700.00</i> • <i>Sierra Training Assoc. - \$30,000.00</i> 	Kevin Fangman, Sheila King, Kurt Subra, et al	Handout: Purchase Orders Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

7. Adjournment

Next Board Meeting:

- Tuesday, November 10, 2020

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17-until further notice to mitigate the spread of the virus.

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