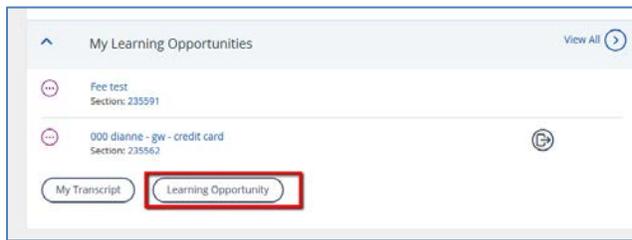


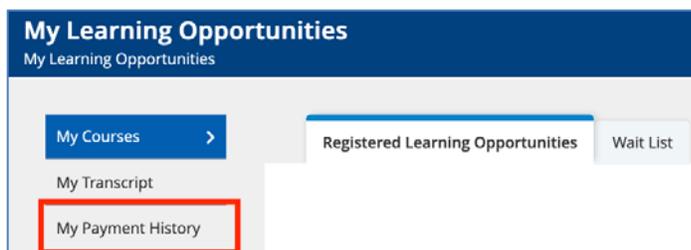
# How to Access My Payment History

To view your **Payment History** and download or print your **Invoice**:

1. Click on the **Home** or **Courses** tab in the tabs along the top of the screen.
2. Locate the **My Courses** channel and click the **Learning Opportunity** button.



3. On the **My Learning Opportunity** page, click on **My Payment History**.



4. On the **Payment History** page, click on the **Invoice Number** for your item.
5. On the **View Invoice** page, click on **Print Invoice** to download a pdf of your receipt.

