

Board of Directors Meeting Agenda



November 10, 2020

Location:

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 947 9993 2144 followed by #
Skip putting in participant ID - just stay on the line

Computer Link

<https://heartlandaea.zoom.us/j/94799932144>

Time: 4:30 p.m.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

Board Work Session at 4:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
2 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
20 min.	1.03 Audit Results <ul style="list-style-type: none"> • Commun w/ Govern at Concl Ltr. • Audit Report 	Mia Frommelt	Board members will review the results of the Agency's 2019-20 audit.
20 min.	1.04 Board Learning Resources <ul style="list-style-type: none"> • Social Justice Choice Board 	Jon Sheldahl	Board members will review and discuss social justice and equity learning resources.

Break

1. Board Meeting

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.05 Approval of minutes from October 13 & 27, 2020.	Sheri Benson	Review and approval of minutes from October 13 & 27, 2020.

	1.06 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.
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2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
20-30 min.	2.01 Chief Administrator's Report and Recent Activities <ul style="list-style-type: none"> • Recalibration of AEA funding - letter of support • Board Advisory Council Mtg. Debrief • Covid-19 Update 	Jon Sheldahl	Board members will be updated on recent events and activities.
5 min.	2.02 Annual Settlement of Accounts <ul style="list-style-type: none"> • Supplemental Annual Financial Information & Certified Annual Report 	Kurt Subra	Board acknowledges receipt of the cash and investment balances of June 30, 2020. This is an element of our annual meeting. Iowa Code 279.33.
10-15 min.	2.03 IASB Amendments <ul style="list-style-type: none"> • Heartland AEA 2021 IASB Priority Choices • IASB Proposed Amendments 	Sheri Benson, et al	Board members will review amendments to the priorities.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	3.01 Recalibration of AEA funding	Jon Sheldahl	Board members may approve the letter supporting recalibration of AEA funding.

4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	4.01 Personnel Report	Nia Chiamonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Sheri Benson	Handout: Available at meeting Admin. Recommendation: approval

	<p>4.03 Purchase Order Requests</p> <ul style="list-style-type: none"> ● <i>Paul H. Brookes Publishing</i> - \$22,041.00 ● <i>Defined Learning, L.L.C.</i> - \$50,386.86 	Kurt Subra, et al	<p>Handout: Purchase Requests Admin. Recommendation: approval</p>
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5. Chief Administrator Comments

6. Board Comments

7. Adjournment

FYI - Upcoming events

Next Board Meeting:

- Tuesday, December 8, 2020

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17-until further notice to mitigate the spread of the virus.

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