

Board of Directors Meeting Agenda



September 8, 2020

Location:

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 949 8947 5693 followed by #
Skip putting in participant ID - just stay on the line

Computer Link

<https://heartlandaea.zoom.us/j/94989475693>

Time: 4:30 p.m.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiaramonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

Board Work Session at 4:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of agenda.
	1.02 Approval of Agenda	Sheri Benson	
45-50 min.	1.03 Teaching and Learning in the Time of Covid-19	Kevin Fangman, , Wendy Robinson, Amy Wichman	Supports that we are providing educators and administrators to adapt to different learning environments and account for unfinished instruction from the 2019-20 school year.

Break

1. Board Meeting at 5:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.04 Approval of minutes from August 11 and 25, 2020	Sheri Benson	Review and approval of minutes from August 11 and 25, 2020.
	1.05 Public Forum and Correspondence	Sheri Benson, Jon Sheldahl	Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
10-15 min.	2.01 Covid-19 Update <ul style="list-style-type: none"> ● Impact on Staffing Numbers 	Jon Sheldahl	Board members will be given an agency update on Covid-19.
10 min.	2.02 New Staff Update	Nia Chiamonte	Board members will be provided with a staffing update for 2020-21.
20 min.	2.03 Chief Administrator's Professional Development Goals Update	Jon Sheldahl	Board members will hold their quarterly review of the chief administrator's professional development goals.
5-10 min.	2.04 Stipend for Early Notification 2020-21	Kurt Subra	Board members will discuss offering the early notification stipend in 2020-21.
15-20 min.	2.05 Review New Draft of the Board Self-Evaluation Instrument <ol style="list-style-type: none"> 1. Summary letter from H. Heiligenthal 2. Attachment A, referenced in the summary letter 3. Draft of revised self-evaluation with edits noted 4. Clean draft of revised self-evaluation 5. Notes from the July 28 retreat 6. July 28 Retreat Survey Results 	Sheri Benson, et al	Board members will review the new draft of the self-evaluation instrument.
5-10 min.	2.06 Title IX Policy Changes (Civil Rights Laws) <ul style="list-style-type: none"> ● 100 Index ● New Board Policy 104 	Nia Chiamonte	Board members will discuss new board policy 104 related to Title IX.
10 min.	2.07 Agency Phone Replacement Recommendation	Sheila King	Board members will review the recommendation for a new phone system.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5-10 min.	3.01 Early Notification Stipend	Kurt Subra	Board members may approve the early notification stipend for 2020-21.
	3.02 Title IX Policy Changes <ul style="list-style-type: none"> • New Board Policy 104 	Nia Chiamonte	Board members may approve new board policy 104.
	3.03 Agency Phone Replacement Recommendation	Sheila King	Board members may approve the recommendation for a new phone system.

4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	4.01 Personnel Report	Nia Chiamonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills	Margaret Borgen	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Order Requests <ol style="list-style-type: none"> 1. <i>Discovery Education</i> - \$225,172.50 2. <i>Pear Deck, Inc.</i> - \$72,500.00 3. <i>WebSpec Design L.L.C.</i> - \$68,250.00 4. <i>Apple Computer</i> - \$52,480.00 5. <i>Apple Computer</i> - \$257,952.60 6. <i>Illuminate Education, Inc. (FastBridge)</i> - \$255,383.75 	Kevin Fangman, Sheila King, Kurt Subra, et al	Handout: Purchase Requests Admin. Recommendation: approval
	4.04 Grand View Christian School and Heartland AEA Letter of Understanding	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.05 2020-21 Des Moines Support Services Contract Amendment	Kurt Subra	Handout: Agreement Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

- IASB Delegate Assembly

7. Adjournment

FYI - Upcoming events

- [IASB Registration Survey](#) - Please complete if you'd like to attend.

Next Board Meeting:

- Tuesday, October 13, 2020

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17-until further notice to mitigate the spread of the virus.

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