

Board of Directors Meeting Agenda



Thursday, March 19, 2020
3:00 p.m.

Location:

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 400 164 353, followed by #
Skip putting in participant ID - just stay on the line

Computer Link:

<https://heartlandaea.zoom.us/j/400164353>

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the emergency meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17-April 12 to mitigate the spread of the virus.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

1. Emergency Board Meeting at 3:00 p.m.

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
	1.03 Public Comment	Sheri Benson	Board members may hear comments from the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
10-15 min.	2.01 Update on Heartland AEA's Response to the COVID-19 Pandemic	Jon Sheldahl	Board members will be updated on the Agency's response and actions to the COVID-19 pandemic.
5 min.	2.01 Pandemic Pay Resolution for Hourly and/or Non-Exempt Employees	Jon Sheldahl	BE IT RESOLVED , in the event of a temporary closure of Heartland AEA, the Chief Administrator is hereby authorized to pay hourly and/or non-exempt employees their customary and regular pay, for up to four weeks during the temporary closure. If Heartland AEA operations continue to be closed after four weeks (i.e., later than April 12, 2020), then the Board shall reconvene and determine what authority, if any, the Chief Administrator has to continue paying hourly and/or non-exempt employees during the temporary closure.
5 min.	2.02 Pandemic Pay Resolution for Contracted, Salaried and Management Employees	Jon Sheldahl	BE IT RESOLVED , in the event of a temporary closure of Heartland AEA, the Chief Administrator is hereby authorized to pay contracted, salaried and management employees their customary and regular pay, for up to four weeks during the temporary closure. If Heartland AEA operations continue to be closed after four weeks, (i.e., later than April 12, 2020), then the Board shall reconvene and determine what authority, if any, the Chief Administrator has to continue paying contracted, salaried and management employees during the temporary closure.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 minn.	3.01 Approve Resolutions for Pandemic Pay <ul style="list-style-type: none"> • Hourly and/or Non-Exempt Employees • Contract, Salaried and Management Employees 	Jon Sheldahl	Board members may approve the resolutions.

4. Adjourn

Heartland Area Education Agency 11 does not discriminate based on race, color, creed, national origin, religion, age, sex, sexual orientation, gender identity and/or expression, genetics, pregnancy, disability, military or veteran status, parental, family or marital status. Direct inquiries to the Human Resources Director, 6500 Corporate Dr., Johnston, IA 50131-1603, the Director, Iowa Civil Rights Commission, Des Moines, Iowa 50319-1004 or Director, Office for Civil Rights, Kansas City, MO 64106.