

Board of Directors

Meeting Agenda

June 9, 2020



Location:

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 943 0326 0321 followed by #
Skip putting in participant ID - just stay on the line

Computer Link

<https://heartlandaea.zoom.us/j/94303260321>

Time: 5:30 p.m.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

1. Board Meeting at 5:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
	1.03 Approval of minutes from May 12, and 26, 2020	Sheri Benson	Review and approval of minutes from May 12 and 26, 2020.
	1.04 Public Forum and Correspondence	Sheila King	Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
10-15 min.	2.01 Update on Heartland AEA's Response to the COVID-19 Pandemic <ul style="list-style-type: none"> • Impact on hiring 	Sheila King, Nia Chiaramonte	Board members will be updated on agency response and planning.
10-15 min.	2.02 Legislative Update <ul style="list-style-type: none"> • Classroom Management Bill HF2532 and SF2360 • Legislative Update 	Jon Sheldahl	Board members will be updated on the current legislation session.
5 min.	2.03 Commitment of Funds for Facility Improvements	Kurt Subra	Board members will discuss the commitment of funds for facility improvements.
20 min.	2.04 Iowa Assoc. Of School Boards Legislative Priorities <ul style="list-style-type: none"> • IASB Legislative Platform • 2020 Legislative Resolutions • Heartland Board Choices - Summary 	Sheri Benson	Board members will review the 2021 IASB Legislative Resolutions and then select their top four legislative priorities and complete the survey. 2019 Priorities (FYI): Mental Health, AEAs, Supplemental State Aid and Home School Assistance Program.
5-10 min.	2.05 Medical Flex Spending Account (FSA)	Kurt Subra	To inform the board of options recently provided by the IRS.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5-10 min.	3.01 Commitment of Funds for Facility Improvements	Kurt Subra	Board members may approve the commitment of funds for facility improvements.
	3.02 Iowa Assoc. Of School Boards Legislative Priorities <ul style="list-style-type: none"> ○ IASB Legislative Platform ○ 2020 Legislative Resolutions ○ Heartland Board Choices - Summary 	Sheri Benson	Board members will confirm their top four legislative priorities and complete the survey.

	3.03 Medical Flex Spending Account (FSA)	Kurt Subra	The Board may approve a two month extension, to August 31, 2020, for Medical FSA participants to incur expenses against their 20190-20 FSA accounts. In addition, we recommend inflation-adjusting FSA carryover balances to allow the carryover amount to grow beyond the current \$500 limit.
--	---	------------	---

4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	4.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	4.02 Bills <ul style="list-style-type: none"> • Board Financials • Board Bills May 1-15 • Board Bills May 16-31 	Liz Brennan	Handout: Available at meeting Admin. Recommendation: approval
	4.03 Purchase Order Requests <ol style="list-style-type: none"> 1. <i>AVI Systems, Inc.</i> - \$32,989.16 2. <i>Morningside College</i> - \$162,000.00 3. <i>Marco Technologies</i> - \$127,761.48 4. <i>Grandview University</i> - \$45,000.00 5. <i>Drake University</i> - \$72,000.00 6. <i>All Makes Office Equip.</i> - \$23,763.83 7. <i>Apple Computer Inc.</i> - \$56,000.00 8. <i>iBoss (3-yr contract)</i> - \$186,228.70 9. <i>Morningside</i> - \$36,000.00 10. <i>Drake</i> - \$36,000.00 11. <i>Grandview</i> - \$36,000.00 12. <i>Encore One, LLC</i> - \$42,062.64 13. <i>Wex Bank</i> - \$22,200.00 14. <i>Great Prairie AEA (L. Williams)</i> - \$56,740.00 15. <i>PowerSchool</i> - \$60,112.14 16. <i>Iowa Assoc. of AEAs</i> - \$701,035.00 17. <i>Four Oaks</i> - \$527,495.04 	Kurt Subra, Sheila King, Kevin Fangman, et al.	Handout: Purchase Requests Admin. Recommendation: approval

	4.04 Memorandum of Understanding between Heartland AEA and Polk County Juvenile Detention Center	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.05 Great Prairie AEA (Laura Williams) and Heartland AEA Contract	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.06 Contract between Heartland AEA 11 and the Iowa Correctional Institution for Women and Newton Correctional Facility	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	4.07 Orientation and Mobility Service Agreement	Kristi Upah	Handout: Agreement Admin. Recommendation: approval
	4.08 Itinerant Teacher Service Agreement between Iowa Ed. Services for the Blind and Vision Impaired and Heartland AEA	Kristi Upah	Handout: Agreement Admin. Recommendation: approval

5. Chief Administrator Comments

- Equity and Social Justice Planning & Resources

6. Board Comments Adjournment

- IASB letter of intent for board policy review (Sheri)

FYI - Upcoming Events

Next Board Meeting

July 28, 2020, Board Retreat from Noon - 4 p.m.

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17-until further notice to mitigate the spread of the virus.