

Board of Directors Meeting Agenda



January 14, 2020

Location:

Administration Center
Board Room
6445 Corporate Drive, Johnston

Time:

Board Meeting 3:30 p.m.
Dinner Recess from 4:45 - 5:30 p.m. (Approx.)

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Director of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson

Recorder: Jenny Ugolini

1. Board Meeting at 3:30 p.m.

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
	1.03 Approval of minutes from December 10, 2019	Sheri Benson	Review and approval of minutes from December 10, 2019
	1.04 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
20-25 min.	2.01 FY 2021 Budget Conversation	Kurt Subra	Board members will discuss the FY 2020-21 budget
10-15 min.	2.02 Staffing Plan	Kevin Fangman	Information will be shared on the new positions in the agency for the 2020-21 school year.

3. Exempt (Closed) Session

Time	Topic/Process	Presenter/ Staff Resource	Outcome
20-25 min.	<p>3.01 Exempt (Closed) Session – Negotiations - Section 20.17(3) of the Code of Iowa</p> <p>Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).</p>	Kurt Subra, Nia Chiaramonte	<p>Board members will discuss the 2020-21 negotiation session.</p> <p>Recommended language for a closed (exempt) session: <i>I move that we hold a closed (exempt) session as provided in Section 20.17(3) of the Code of Iowa to discuss the 2020-21 negotiation process.</i></p>

Recess for Dinner 4:45 5:30 p.m.

4. Discussion Items Continued

Time	Topic/Process	Presenter/ Staff Resource	Outcome
20-25 min.	<p>4.01 Legislative Update</p> <ul style="list-style-type: none"> ● AEA Funding Equity <ul style="list-style-type: none"> ○ AEA Funding Overview Graphs ○ AEA Funding Equity ○ AEA Leg. Priorities 	Jon Sheldahl, Kurt Subra	<p>Upcoming Legislative Event:</p> <ul style="list-style-type: none"> ● Feb. 10 - 11, Legislative Advocacy Day at Prairie Meadows
30 min.	<p>4.02 Chief Administrator Professional Development Goals</p>	Jon Sheldahl	Board members will hold their quarterly review of the chief administrator’s professional development goals.
20 min.	<p>4.03 Chief Administrator’s Report and Recent Activities</p> <ul style="list-style-type: none"> ● IAAEA Nov. Executive Board Minutes, Consolidated Budget & Budget Amendment ● Board Retreat, June 9, Noon - 4:00 p.m. 	Jon Sheldahl, et al	Board members will be updated on recent activities and upcoming events.
1-2 min.	<p>4.04 Health Reimbursement Account (HRA) and Medical Insurance Plan Timeline Update</p>	Kurt Subra	Board members will be updated on the HRA and Medical Insurance Plan timeline change.

5. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	5.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	5.02 Bills	John Kinley	Handout: Available at meeting Admin. Recommendation: approval
	5.03 Purchase Order Requests ● <i>Iowa Events Center - \$30,000.00</i>	Kevin Fangman, et al	Handout: Purchase Requests Admin. Recommendation: approval
	5.04 Newton Lease Renewal Agreement	Kurt Subra	Handout: Pending Admin. Recommendation: approval

6. Chief Administrator Comments

- Board Holiday Gathering Dec. 8, 2020 (Margaret)

7. Board Comments

8. Adjournment

Next Board meeting: February 11, 2020

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