

Board of Directors Meeting Agenda



February 11, 2020

Location:

Administration Center
Board Room
6445 Corporate Drive, Johnston

Time:

Work Session: 3:30 p.m.
Board Meeting: 5:30 p.m.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson

Recorder: Jenny Ugolini

Work Session at 3:30 p.m.

Time	Topic/Process	Presenter/ Staff Resource	Outcome
30-45 min.	Social, Emotional, Behavior, Mental Health (SEBMH) Update	Jadie Boens, Rebecca Carver, Amy Hanken, Andrea Matheson	Board members will gain an understanding of our SEBMH Strategic Plan and the supports/services being provided to our internal staff and external partners.
30 min.	Dyslexia Task Force Report	Kristin Orton	Board members will discuss the results of the dyslexia task force report.

Recess for Dinner 4:45 5:30 p.m.

1. Board Meeting at 5:30

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
	1.03 Approval of minutes from January 14, and 28, 2020	Sheri Benson	Review and approval of minutes from January 14 and 28, 2020

	1.04 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.
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Public Hearing on Budget at 5:30 p.m.

Topic			
The members of the public may address the Board on the 2019-20 amended budget and the 2020-21 proposed budget.			

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
20 min.	2.01 Amended 2019-20 Budget and Proposed 2020-21 Budget <ul style="list-style-type: none"> Budget Book 	Kurt Subra	Board members will be updated on the 2019-20 amended budget and the 2020-21 proposed budget.
20 min.	2.02 Health Reimbursement Account (HRA) and Medical Insurance Plan <ul style="list-style-type: none"> Insurance Recommendation Medical & HRA Details 	Kurt Subra	Board members will discuss the final recommendation for changes to the HRA and medical insurance plans.
10 min.	2.03 Chief Administrator's Report and Recent Activities <ul style="list-style-type: none"> Legislative Update 	Jon Sheldahl, et al	Board members will be updated on recent activities and upcoming events. <ul style="list-style-type: none"> AEA Boards' Conference March 26-27, Register by March 17
10 min.	2.04 Information Systems	Sheila King	Update on consulting collaboration with Data Analysis & Results, Inc.

3. Closed (Exempt) Session

Time	Topic/Process	Presenter/ Staff Resource	Outcome
15 min.	3.01 Closed (Exempt) Session – Negotiations - Section 20.17(3) of the Code of Iowa Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and the deliberative process of arbitrators shall be exempt from the provisions of Chapter 21 (open meetings law).	Nia Chiaramonte, Kurt Subra	Board members will discuss the 2020-21 negotiation session. Recommended language for a closed (exempt) session: <i>I move that we hold a closed (exempt) session as provided in Section 20.17(3) of the Iowa Code to discuss the 2020-21 negotiation process.</i>

4. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
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5 min.	4.01 Health Reimbursement Account (HRA) and Medical Insurance Plan	Kurt Subra	Board members may approve the changes to the HRA and medical insurance plans.
5 min.	4.02 Amended 2019-20 Budget and Proposed 2020-21 Budget	Kurt Subra	Board members may approve the amended 2019-20 budget and the proposed 2020-21 budget.

5. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	5.01 Personnel Report	Nia Chiaramonte	Handout: Personnel Report Admin. Recommendation: approval
	5.02 Bills	Margaret Borgen	Handout: Available at meeting Admin. Recommendation: approval
	5.03 Purchase Order Requests <ul style="list-style-type: none"> ● <i>Apple Computer, Inc.</i> - \$58,344.00 ● <i>DA & R, Inc.</i> - \$99,900.00 ● <i>Prairie Meadows</i> - \$28,445.00 ● <i>IA Events Center</i> - \$350,000.00 ● <i>IA Events Center</i> - \$30,000.00 	Sheila King, Kevin Fangman, et al	Handout: Purchase Requests Admin. Recommendation: approval
	5.04 Independent Contract Agreement between Heartland AEA and Jim Verlengia	Kurt Subra	Handout: Agreement Admin. Recommendation: approval
	5.05 Newton Lease Agreement	Kurt Subra	Handout: Pending Admin. Recommendation: approval

6. Chief Administrator Comments

7. Board Comments

8. Adjournment

Next Board meeting: March 10, 2020

FYI - Upcoming Events

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