

Board of Directors Meeting Agenda



August 4, 2020

Location:

This will be an electronic meeting that the public can access via their computer or by telephone. Iowa Code 21.8.*

Phone:

Dial: 1-669-900-6833
Meeting ID: 999 2532 2761 followed by #
Skip putting in participant ID - just stay on the line

Computer Link

<https://heartlandaea.zoom.us/j/99925322761>

Time: 5:30 p.m.

Participants

Ms. Sheri Benson President	Mr. Bruce Christensen Board Member	Ms. Margie Schwenk Board Member	Dr. Jon Sheldahl Chief Administrator
Ms. Margaret Borgen Board Member	Mr. Pete Evans Board Member	Ms. Nia Chiamonte Dir. of Human Resources	Mr. Kurt Subra Chief Financial Officer
Ms. Liz Brennan Board Member	Mr. John Kinley Vice President	Mr. Kevin Fangman Chief Academic Officer	Ms. Jenny Ugolini Board Secretary
Dr. Earl Bridgewater Board Member	Dr. Steve Rose Board Member	Ms. Sheila King Chief Information Officer	Dr. Kristi Upah Chief Student Svcs. Officer

President: Sheri Benson **Recorder:** Jenny Ugolini

1. Board Meeting at 5:30 p.m.

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	1.01 Roll Call	Sheri Benson	Roll call and approval of the agenda.
	1.02 Approval of Agenda	Sheri Benson	
	1.03 Public Forum and Correspondence	Jon Sheldahl	Hear comments from members of the public.

2. Discussion Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
50 min.	2.01 Covid-19 Return to Work and Return to Learn Update <ul style="list-style-type: none"> ● Covid-19 Return to Workplace Guidance ● Heartland AEA Shelter Care Educational Program (SCEP) Return to Learn Guidance 	Jon Sheldahl, et al	Board members will review the Agency's Covid-19 Return to Workplace Guidance and the SCEP Return to Learn Guidance.

3. Action Items

Time	Topic/Process	Presenter/ Staff Resource	Outcome
10 min.	3.01 Covid-19 Return to Workplace Guidance and the SCEP Return to Learn Guidance	Jon Sheldahl, Nia Chiaramonte, et al	Board members may approve the Covid-19 Return to Workplace Guidance and the SCEP Return to Learn Guidance.
	3.02 Recommendation to Approve a Resolution that Expands the Agency's Sick Family/Weather Leave	Jon Sheldahl, Nia Chiaramonte, et al	Board members may approve the resolution expanding the Agency's use of sick family/weather leave.

4. Consent Agenda

Time	Topic/Process	Presenter/ Staff Resource	Outcome
5 min.	4.01 Purchase Order Request <ul style="list-style-type: none"> • <i>Instructure, Inc.</i> - \$27,000.00 	Sheila King	Handout: Purchase Request Admin. Recommendation: approval

5. Chief Administrator Comments

6. Board Comments

7. Adjournment

Next Board Meeting:

- **Tuesday, August 11, 2020 at 4:30 p.m.**

*[Iowa Code 21.8](#) - Due to the COVID-19 pandemic and current directives from the state and federal government restricting the size of public gatherings, the meeting of the Heartland AEA Board will be held electronically. Heartland AEA facilities have been closed starting March 17- until further notice to mitigate the spread of the virus.

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